



LAKEVIEW PUBLIC SCHOOLS

27575 Harper Avenue, St. Clair Shores, Michigan 48081
586-445-4000 Ext. 2503 | www.lakeviewpublicschools.org



NOTICE OF VACANCY

The following **NON-UNION** Academic Learning Coach positions are available for the 2024-2025 School Year:

HIGH SCHOOL – ACADEMIC LEARNING COACH / SECONDARY INTERVENTIONIST

Certification Requirements & Qualifications:

- A valid Michigan Elementary Level Teaching Certification or Secondary Level Teaching Certification with Math and/or Language Arts endorsement(s)
- Experience working with middle/high school-aged children to support learning
- Experience working with at-risk students is (preferred)
- Experience working with students in all academic areas
- Ability to successfully pass a background check

Preferred Skills:

- Experience using Edgenuity Program, or other online learning programs
- Ability to work cooperatively with students, parents, and colleagues
- Effective communication skills, both orally and in writing
- Good organizational and problem solving skills
- Self-directedness and initiative when given a variety of tasks and responsibilities.
- Possess physical abilities sufficient to employ physical intervention strategies when necessary, i.e. non-violent crisis intervention techniques
- Enthusiastic and takes initiative

Responsibilities:

- Work with classroom teachers, literacy coaches, and math specialists to plan targeted academic support to small groups of children
- Provide individualized instruction to small groups of children both in the classroom and outside of the room as needed
- Establish academic goals with students and monitor the achievement of those goals daily
- Monitor and update student schedules using Edgenuity according to individual educational plans
- Utilize Edgenuity to help deliver content instruction to students
- Utilize Edgenuity to help administer assessments
- Plan instructional activities to support online instruction programs
- Utilize formative and summative assessments to document student progress
- Assist students with daily and homework assignments
- Provide a communication avenue for students, parents and administrators.
- Follow procedures for addressing behavior, attendance, and academic issues
- Document attendance and student behavior and communicate issues to parents/administration in a timely fashion
- Submit specific paperwork to clerical and administrative staff in a timely manner
- Offer assistance to students in their weak subjects
- Attend scheduled staff meetings and parent meetings
- Conduct parent conferences, as needed



LAKEVIEW PUBLIC SCHOOLS

27575 Harper Avenue, St. Clair Shores, Michigan 48081
586-445-4000 Ext. 2503 | www.lakeviewpublicschools.org



NOTICE OF VACANCY

- Additional duties, as dictated by the nature of the program

Compensation:

- Salary of **\$34,746.11**/year for Certified candidates
 - Flexible schedule to include after school tutoring
 - Single Subscriber Healthcare Benefit Package*
 - No leave days or Act of God days in first year*
 - Professional Development Days
- *Additional compensation and benefit enhancements in years 2+*

DEADLINE FOR APPLICATION: 3:00 PM – WEDNESDAY, DECEMBER 4, 2024 (or until filled)

ACCEPTING ONLINE APPLICATIONS ONLY

Please submit your online application at www.lakeviewpublicschools.org, and include a letter of interest, resume, transcripts, teaching certificate, and references.

Tracy L. Van Peeren, Deputy Superintendent

Lakeview Public Schools

Nondiscrimination and Access to Equal Education Opportunity

It is the policy of the Board that no student in this District shall, on the basis of race, color, religion, national origin or ancestry, age, gender marital status, sexual orientation, disability, height, weight, and/or other legally protected characteristic, be discriminated against, excluded from participation in, denied the benefit of, or otherwise be subjected to discrimination in its programs and/or activities. Any person believing they have been discriminated against may bring a complaint to the local civil rights coordinator: Deputy Superintendent, 27575 Harper Ave, St. Clair Shores, MI 48081, 586-445-4000 x2503.