

KENAI PENINSULA BOROUGH SCHOOL DISTRICT
Soldotna, Alaska

NOTICE OF VACANCY
July 1, 2019

2019-20

Job Title:	Activity Bus Driver	Salary:	Two times the Alaska minimum wage**
Reports To:	KPBSD Transportation Coordinator, site Principal or designee	Location:	Districtwide

Duties and Responsibilities, including but not limited to the following:

- Transports students to/from activity events and field trips.
- Checks vehicle for proper maintenance and safety.
- Reports problems of equipment malfunctioning.
- Files accident report when necessary.
- Keeps trip records and conducts passenger counts.
- Works cooperatively with other drivers, coaches and employees.
- Performs other related duties as required.
- Maintains bus in a clean and orderly condition.
- Completes student conduct reports and cites students for disciplinary action in case of extreme or repeated unruliness; reports and discusses serious disciplinary and unsafe acts of students with principal.
- Assists handicapped students on and off the bus.

Job Specifications:

- Must be 21 years of age and meet all minimum standards as set forth in the Department of Public Safety Regulations.
- Must possess a valid Alaska CDL Class A or B, a valid Alaska School Bus Driver's Permit as issued by the Alaska Department of Public safety, Passenger Endorsement, and Air Brake Endorsement.
- Must possess an up-to-date first aid card.
- Must complete BTW training with an approved provider within 60 days of hire and renew yearly prior to August 20th.
- Previous experience with large displacement vehicles desirable and KPBSD will train approved candidates.
- Knowledge of Alaska State Laws and Regulations pertaining to school bus operation.
- Must possess a clean driving record and certify this driving record annually.
- Must be able to pass a back ground check.
- Must possess a clean drug and alcohol testing record. Pre-employment and random tests will be administered for alcohol and controlled substances as described in the FMCSRs.
- Must be knowledgeable of safe and defensive driving practices.
- Must be able to operate large busses safely under extremely hazardous weather and road conditions.
- Must be able to install and remove tire chains, manually lift and move moderately heavy objects, and work in the cold.
- Must be able to interpreting, conveying, and following oral and written instructions.
- Must possess the ability to work with children of all ages.

- Must possess the ability to maintain order under difficult circumstances and provide first aid in case of an accident.
- Must appear neat, clean and dress appropriately, and represent the KPBSD in a professional manner.
- Work is offered on a temporary and as needed basis, with no guarantee of continued opportunities to drive for the district.