

THORNAPPLE KELLOGG SCHOOLS

POSITION DESCRIPTION

JOB TITLE: School Improvement Chair

REPORTS TO: Building Principal and Curriculum Director

RESPONSIBILITIES AND DUTIES:

1. Communicate regularly with principal.
2. Organize data for School Improvement teams.
3. Attend and participate at District and building School Improvement team committee meetings.
4. Assist in writing building School Improvement Plan.
5. Monitor and report building goal progress.