

SCHOOL BUS DRIVER

DEFINITION:

Under general supervision to safely transport students of all grade levels including pre-school, to and from school, field trips, athletic activities and other special trips; and to perform related work as required.

EXAMPLES OF DUTIES:

- Drive a school bus over an assigned route in accordance with time schedule.
- Transports students, including Special Education students, physically handicapped students, and medically fragile students to designated points within the District and the County, based on students needs.
- Transport students, staff and chaperones on field trips, athletic activities and other special trips.
- Enforces District Policy and Procedures and maintains discipline on the bus.
- Performs a daily bus inspection, completes daily vehicle condition report, prepares daily reports of mileage, time and student loads.
- Maintains bus cleanliness and fluid levels on a daily basis.
- Reports any hazards along the existing route to the appropriate school official.
- Performs other related duties as assigned by the local school system.

QUALIFICATIONS GUIDE:

License Requirements:

- Valid Georgia Commercial Driver's License, Class A or B, with Passenger Endorsement and School Bus Endorsement.
- Current Georgia Special Driver Certificate, valid for driving school buses.
- Current DMV approved Medical Certificate.
- Current DOE approved First Aid card, if applicable (i.e. restriction 6 on Special Driver Certificate).
- Must be able to pass Drug Screening and Annual Physical Examination.

Knowledge of:

- Georgia State Rules and Regulation pertaining to school busing.
- Georgia Motor Vehicle Code.
- Georgia Highway Patrol 82.7
- Department of Education First Aid Manual for School Bus Drivers
- Geography of the School District and adjoining areas.
- Operation and maintenance of school buses.
- Laws, policies, and procedures as stated in the employee handbook.

Ability to:

- Implement assertive discipline behavior modification program.
- Communicate effectively and professionally with school, staff, and public.
- Read maps, follow routes, use two-way radio, understand and carry out oral and written instructions.
- Operate all District buses including wheel chair lift equipped bus, with tie downs, using safe and defensive driving practices.
- Perform regular bus safety inspections.
- Complete required records and reports.

TRAINING AND EXPERIENCE:

- Georgia State mandated School Bus Driving Training Course received from DOE Certified Driver Training.
- Professional learning as provided by the District.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, push, pull or feel objects, tools, or controls; repetitively push with right leg to operate brake; reach with hands and arms above the head or horizontally; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell.

The employee must be able to physically perform the evacuation of the bus in the event of an emergency and during evacuation drills and have the ability to tie down wheelchairs and assist students in wheelchairs on the ramp lift.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.