



## The Charter School of Wilmington

*Excellence Community Leadership*

**Title of Position:** Substitute Teacher  
**Reports To:** Angeline Rivello, Principal

### **About The Charter School of Wilmington**

The Charter School of Wilmington is a nationally and internationally recognized college-preparatory math and science high school that promotes academic excellence by fostering overall student performance to produce leaders for the future. The mission of The Charter School of Wilmington is to prepare students to thrive through world-class mathematics, science, and technology education.

### **Overview**

The Charter School of Wilmington is seeking **substitute teachers** who are excited to share our mission of engaging students in a world-class education that prepares them for college and beyond.

As a substitute, you will play a vital role in supporting The Charter School of Wilmington's outcomes and strategy by providing support to students, families, and teachers.

### **Key Responsibilities**

- Effectively manage a classroom of students.
- Supervise and ensure the safety of students during school hours.
- Ensure compliance with federal and state regulations and school policies.
- Maintain complete and accurate student attendance records.
- Follow lesson plans left by the teacher.
- Ensure the technology in the classroom is working properly and contact IT as needed.
- Supervise student arrival and dismissal.

### **Critical Experience and Qualifications**

- Teaching or similar experience interacting with high school students is preferred.
- Knowledge of federal/state laws, rules and regulations as they apply to schools and special education.
- Ability to work well with students, parents, and staff.
- Commitment and enthusiasm for working with a high-performing student population focused on implementing best practices related to Diversity, Equity, and Inclusion (DEI).
- Optimism, resilience, curiosity, and a strong passion for personal growth and student and teacher success.

### **Education**

High School Diploma/GED (some college preferred).

### **Certification Requirements**

Hold or be eligible for Secondary School Teacher certification is preferred.

### **Salary**

Salary will be computed in accordance with the experience and training of the individual selected. Direct deposit of payroll checks is mandatory for state employment, and employees are paid on a lag pay schedule with the first payment made after approximately one month of employment.

### **Notes**

A criminal background check and TB test are required. This job description is not intended to be an all-inclusive list of duties and standards of the position. The substitute should expect to perform any other related activities needed to deliver the position's key duties and responsibilities and follow any other instructions as defined by his/her supervisor.



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**Apply to**

To apply, visit the Join Delaware Schools [website](#). Applications will be considered on a rolling basis.