

Houghton Lake Community Schools

Varsity Girls Golf Coach



TITLE:	Varsity Girls Golf Coach
REPORTS TO:	Nate Maury, HLCS Athletic Director
JOB FUNCTION:	Will coach and promote the Girls Varsity Golf program for Houghton Lake Community Schools. This includes developing both in-season and off-season programming as well as assisting with the local youth programs. Candidates must motivate student-athletes to develop an appreciation of the sport.

DISTRICT DESCRIPTION: Houghton Lake Community Schools has approximately 1,100 students and is located in the center of the Lower Peninsula in northern Michigan. Our families enjoy the benefits of living in an area thriving on tourism as most of our district surrounds beautiful Houghton Lake. We have about 100 school of choice students from outside of the district and county. Currently, 17% of our students qualify for special education services.

The District has three preschool classrooms with additional preschools available within the community. There is one PreK-6th grade elementary school, a 7th -12th grade high school and extensive alternative education opportunities. Career and technical education opportunities are available as well as several Advanced Placement and Dual Enrollment college courses.

DUTIES AND RESPONSIBILITIES:

Houghton Lake Community Schools is looking for a new leader for the HLCS Girls Golf program who is dynamic, energetic and highly organized. This person must not only have a deep knowledge about golf and running a successful program, but must also have a strong ability to foster healthy relationships with student-athletes. We are looking for a coach who teaches and demonstrates our core values on and off the court.

- Provide leadership and instruction toward the athletic development of 9th-12th grade student-athletes in the Houghton Lake High School Girls Golf program; including providing an atmosphere and environment conducive to the intellectual, physical, social and emotional development of individuals to ensure success for every student-athlete.
- Set short-term and season-long goals for their sport based on sound principles and practices of learning.
- Develop and maintain practice schedules that foster growth and development in the program.
- Teach the fundamentals of golf and develop and refine other basic and advanced athletic skill development in student-athletes.
- Establish and maintain open and effective communication with players, parents, staff and administration.
- Stress the importance of classroom performance and monitor student-athletes' academic status
- Oversee all of the activities of the HLCS Girls Golf program. This includes the planning and organizing of the High School and Youth programs. This includes but is not limited to directing the entire golf staff in preparation and analysis of opponents, preparing practice and game plans accordingly, creating fundraising opportunities and off-season/youth programming, etc.
- Directly responsible for the supervision of your student-athletes and school facilities both home and away. Must monitor the appropriate use and care of all team issued equipment, uniforms, etc. at all times

- Attend to discipline issues on and off the course as deemed necessary. Student-athletes and coaches should adhere to school policy at all home and away contests.
- Work closely with the Athletic Director to determine equipment, uniforms and facilities needs and repair as they come up. As well as meet all deadlines set forth by the Athletic Director, complete and submit accident reports in a timely manner, and set regular meetings regarding practice times, opponents, officials, off-season programming, etc.
- Ability to facilitate, manage and provide supervision for an in-season and off-season strength and conditioning programs and summer camps/programs for all levels.
- Continuously improve professional knowledge and practice through appropriate professional development activities; share information and knowledge with other coaches; apply the best research in the design and development of their sport.
- Ensure compliance with the HLCS, MHSAA and Highland Conference guidelines and regulations and represent Houghton Lake Community Schools in a professional manner at all times.
- Perform other related duties as assigned by Superintendent, Athletic Director, and/or Junior/Senior High School Principal

PROFESSIONAL QUALIFICATIONS:

Required:

- A golf background including playing and coaching golf is required. Preference given to those with college and/or high school varsity coaching and teaching experience.
- MHSAA CAP (Coaches Advancement Program) and First Aid/CPR certification is required.

Preferred:

- Three or more years of successful coaching experience at the high school level
- Prior high school and/or college playing experience
- Prior coaching experience in girls sports at any level
- Previous teaching/leadership experiences

OTHER INFORMATION:

Deadline: Friday, April 18, 2025 at 12:00pm

APPLICATION PROCEDURES:

External & Internal applicants should apply through Applitrak. Complete application and include a letter of interest, coaching/professional resume, and three letters of recommendation.

Applications due Friday, April 18, 2025. Interviews will take place starting the week of April 21st..

c: Building Principals
HLEA

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