

TITLE***TEACHER - SPECIAL EDUCATION*****QUALIFICATIONS**

1. Minimum bachelor's degree
2. Valid teacher's license with appropriate endorsement
3. Strong written, verbal, presentation, and interpersonal skills
4. Computer utilization skills
5. Meets health and physical requirements

JOB GOAL

To give specialized academic and physical training to students with disabilities

ESSENTIAL FUNCTIONS

1. Assumes responsibility for the day-to-day operation of the classroom
2. Plans curriculum and prepares lessons and other materials, considering factors such as individual needs, abilities, learning levels, and physical limitations of the students
3. Devises special teaching tools, techniques, and equipment
4. Evaluates student progress
5. Establishes student behavior
6. Counsels with parents and students
7. Orders and manages materials and supplies
8. Knows and follows all safety rules and procedures
9. Maintains necessary records and completes necessary paperwork
10. Prepares for assigned classes and shows evidence of preparation upon request of immediate supervisor
11. Attends IEP and M-Team meetings when necessary
12. Maintains order in classroom and on school property
13. Represents the school and the community in a positive manner
14. Reports to the principal when there is knowledge or reasonable suspicion that a child's health or welfare has been or appears to have been harmed as a result of abuse or neglect
15. Actively promotes the use of computer/technology to develop learning skills
16. Performs other duties as assigned

PHYSICAL DEMANDS

This job may require lifting of objects that exceed 50 lbs., with frequent lifting and/or carrying of objects weighing up to 25 lbs. Other physical demands that may be required are as follows:

1. Pushing
2. Pulling
3. Climbing
4. Stooping
5. Kneeling
6. Reaching

7. Talking
8. Hearing
9. Seeing

TEMPERAMENT (Personal traits)

1. Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure
2. Adaptability to accepting responsibility for the direction, control, or planning of an activity
3. Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria
4. Adaptability to dealing with people beyond giving and receiving instruction
5. Adaptability to dealing with students

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or adequately perform a task or job duty.

1. Intelligence: Ability to understand instructions and underlying principles; ability to reason and make judgments
2. Verbal: Ability to understand meanings of words and ideas associated with them
3. Numerical: Ability to perform arithmetic operations quickly and accurately
4. Manual Dexterity: Ability to move the fingers and manipulate small objects with the fingers rapidly and accurately
5. Color Discrimination: Ability to perceive or recognize similarities or differences in colors or shades or other values of the same color

WORK CONDITIONS

Normal working environment

TERMS OF EMPLOYMENT

1. 200-day contract
2. Teacher salary scale

IMMEDIATE SUPERVISOR

Principal

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties, and skills required of personnel so assigned.

Adopted 07/01/93