

TITLE

NURSE, R.N.

QUALIFICATIONS

1. Active registered nurse license in Tennessee
2. Maintains licensure during employment
3. Current certification in cardiopulmonary resuscitation (CPR)
4. Educational preparation includes school and/or community health nursing, growth and development, introduction to the education system and principals of school administration and children with special needs
5. Maintains expertise and meets licensure requirements by attending continuing education programs related to school nursing and health services

JOB GOAL

To provide the fullest possible educational opportunity for each district student by minimizing absences due to illness and by creating a climate of health and well-being in the district schools

ESSENTIAL FUNCTIONS

1. Supervises licensed practical nurses or other staff members as designated by the board or director of schools
2. Assumes responsibility for selection and referral of student in need of medical and dental care
3. Reports to parents, school personnel, physicians, clinics, and other agencies on school medical matters
4. Maintains up-to-date individualized health records
5. Assumes authority, in the absence of a physician, for the care of a student or staff member who has suffered injury or emergency illness
6. Visits student homes when necessary
7. Participates with school staff in developing and implementing total school health program
8. Contacts homes of children referred by principals
9. Advises on modification of the educational program to meet health needs of individual students
10. Prepares and submits reports to the superintendent and the state board of health
11. Authorizes exclusion and readmission of students in compliance with board policy on infectious and contagious diseases
12. Advises teachers on health matters, particularly regarding screening for student health defects
13. Assists school personnel in establishing sanitary conditions in schools
14. Attends committee meetings and conferences regarding health service and health curriculum
15. Participates in inservice training program with regard to procedures in assisting staff members who supervise student self-medication and other related activities
16. Performs other duties as assigned

PHYSICAL DEMANDS

This job may require lifting of objects that exceed 25 pounds with frequent lifting and/or carrying of objects weighing up to 25 pounds. Other physical demands that may be required are as follows:

1. Pushing
2. Pulling
3. Climbing
4. Balancing
5. Stooping
6. Kneeling
7. Crawling
8. Reaching
9. Talking
10. Hearing
11. Seeing

TEMPERAMENT (Personal Traits)

1. Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure
2. Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria
3. Adaptability to dealing with students

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

1. Intelligence: Ability to understand instructions and underlying principles; ability to reason and make judgments
2. Verbal: Ability to understand meanings of words and ideas associated with them
3. Manual Dexterity: Ability to move the hands easily and skillfully
4. Form Perception: Ability to make visual comparisons and discriminations and see slight differences in shapes and shadings of figures
5. Color Discrimination: Ability to perceive or recognize similarities or differences in colors or shades or other values of the same color.

WORK CONDITIONS

Normal working conditions

TERMS OF EMPLOYMENT

1. 7.5 hour workday
2. 185-day contract
3. RN salary scale

IMMEDIATE SUPERVISOR

Supervisor of Special Services

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties, and skills required of personnel so assigned.

Revised 07/2010