

## **JOB DESCRIPTION**

**POSITION:** **TEACHER**

**QUALIFICATIONS:** **As set by state certification standards**

**TERMS OF EMPLOYMENT:** **Contracts, compensations and expectations will be consistent with state statute, Board policy, administrative regulations and negotiated agreement.**

### **PERFORMANCE RESPONSIBILITIES:**

- Meet and instruct assigned classes in the locations and at times designated.
- Develop and maintain a classroom environment conducive to effective learning within the limits of the available resources.
- Encourage students to set and maintain standards of classroom behavior.
- Employ a variety of instructional techniques and instructional media consistent with the available resources.
- Take reasonable precautions to protect students, equipment, materials and facilities.
- Evaluate student progress.
- Assist in upholding and enforcing school rules, administrative regulations and Board policy.
- Assist in selection of books, equipment and other instructional materials.
- Work to establish and maintain open lines of communication with students and their parents concerning student academic and behavioral progress.
- Perform all other reasonable assigned duties.

### **PERSONAL AND PROFESSIONAL RESPONSIBILITIES:**

- Nurture a positive relationship with super-ordinates, subordinates and peers.
- Demonstrate respect for super-ordinates, subordinates and peers.
- Support corporation decisions and direction relative to matters of policy and administrative directives. Work as a team player.
- Demonstrate ability to deal with sensitive issues in a tactful and professional manner.
- Address concerns and offer suggestions in an appropriate and confidential manner