

Columbus Public Schools

Job Description

DEPARTMENT: Special Education

JOB TITLE: Special Education Resource Room Teacher

FTE: 1.0 FULL TIME

REQUIREMENTS:

- A. Education Level: Bachelors Degree or higher.
- B. Certification or Licensure: A valid Nebraska teaching with an endorsement in special education K-6 or K-12

REPORTS TO: Receives guidance from building principal and Director of Student Services

ESSENTIAL FUNCTIONS:

- Provides accommodations that can be implemented during services and collaborate with the general education teachers to ensure they are in place while the student is in the general education setting.
- Completes Functional Behavior Assessment (FBA) and Behavior Intervention Plan (BIP) as needed based on individual student needs.
- Plans for and uses paraprofessionals effectively to support the students.
- Continuous assessment and evaluation of progress toward Individual Education Program (IEP) goals.
- Develops students' cognitive, emotional, and social capacities for learning.
- Working with and understanding a diverse student population.
- Plans for and guides the learning process to help students achieve their program objectives.
- Promotes a classroom environment that is safe and conducive to individualized and small group instruction, and student learning.
- Develops lesson plans and instructional materials and translates lesson plans into learning experiences to best utilize the available time for instruction.
- Selects and uses effective instructional methods, district approved intervention programs, and learning materials.
- Establishes a cooperative relationship with all assigned students.
- Maintains open lines of communication with parents, guardians, and staff.
- Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops, or professional meetings, or by conducting research.
- Maintain compliance on all special education procedures, timelines, and documents such as Individual Education Program (IEP), progress reporting, parent notification, consents, evaluation process, etc.
- Other duties as assigned.

PHYSICAL REQUIREMENTS:

Never 0%, Occasional 1-32%, Frequent 33-66%, Constant 67%+

Occasional: bending, stooping, reaching, pushing, pulling, climbing, driving, lifting 10# max, carrying 20ft.

Frequent: standing and walking

Manual Dexterity Tasks: Computer Keyboard

WORKING CONDITIONS:

- A. Inside Outside Both X
- B. Climatic Environment: Air-conditioned building
- C. Hazards: Stairs