

Columbus Public Schools
Job Description

DEPARTMENT: EL

JOB TITLE: EL Teacher

REQUIREMENTS:

- A. Education Level: Bachelor's degree or higher; EL Endorsement or progress toward
- B. Certification Level: Must meet standards for certification as a teacher as set forth by the Nebraska Department of Education
- C. Knowledge of curriculum development, Webb's Depth of Knowledge, Nebraska state standards in endorsed content area
- D. Knowledge of strategies to assist in the language acquisition and development of EL students
- E. Willingness to develop professionally, participate in district recommended trainings, and apply new learning in a purposeful manner
- E. Experience teaching Reading or Language Arts preferred
- F. Teaching experience preferred but not required
- G. Bilingual ability preferred but not required

REPORTS TO: Building Principal and District EL Coordinator

ESSENTIAL FUNCTIONS:

Instruction

- 1. Integrates active learning classroom strategies according to district guidelines.
- 2. Utilizes effective strategies for teaching all levels of English language proficiency in the four domains of the English language.
- 3. Incorporates problem-solving activities and higher order thinking skills in the classroom.
- 4. Utilizes formative and summative assessment data to inform instructional decisions.
- 5. Implements the components of the sheltered instruction model in daily lesson planning including the use of content and language objectives.
- 6. Implements Marzano elements (Art and Science of Teaching) in the classroom.
- 7. Effectively incorporates the use of electronic devices as part of the instructional program.
- 8. Uses standard's based individual student checklists, proficiency scales and common assessments to monitor the progress of students.
- 9. Provides regular and actionable feedback to students in relation to their skills and progress which includes communicating grades and movement on the proficiency scales.
- 10. Provides instruction to EL students through pullout and push-in services.
- 11. Organizes and facilitates accommodations and testing for EL students during ELPA, NWEA, and NSCAS assessment windows.

Curriculum

- 12. Uses district curriculum guides, priority plans, proficiency scales and common assessments with fidelity as determined by the EL PLC team.
- 13. Uses the provided materials, textbooks, and supplemental resources with fidelity in order to maximize student learning and growth toward meeting ELP and content standards.

Classroom Environment

- 14. Provides a safe, and orderly classroom learning environment and assists in the supervision and direction of students.
- 15. Implements the BIST model to effectively manage the classroom.
- 16. Effectively teaches and reinforces behavioral, procedural and academic expectations in the classroom, the building and district.

Communication and Collaboration

- 17. Functions as a collaborative team member who communicates effectively with K-12 EL teachers at the building and district levels and with content area teachers at the building level.
- 18. Attends and is an active participant in appropriate professional development training and in-services and effectively implements the content and skills shared during professional development in the classroom.

19. Collaboratively works with the EL Coordinator in the implementation of best practices in the EL classroom.
20. Regularly communicates student progress to parents and/or guardians providing positive information about the student's performance, academic learning, and general classroom behaviors.
21. Uses district translators and interpreters to assist in communicating with families.
22. Communicates and collaborates with others to create a schedule for serving EL students in the building.
23. Provides lesson plans and instructions for paraprofessionals who are assisting in your classroom.

EXTRACURRICULAR OPPORTUNITIES:

1. Department Data Facilitator
2. Club Sponsor
3. Coaching

PHYSICAL REQUIREMENTS:

Never 0%, Sometimes: 1-32%, Frequent 33-66%, Constant 67%+

Some: bending, stooping, reaching/pushing/pulling, climbing, driving lifting 10# max, carrying 20 ft, manual dexterity tasks

Frequent: walking, sitting

Constant: standing

WORKING CONDITIONS:

- A. Inside Outside Both X
- B. Climatic Environment: air-conditioned environment.