

# Columbus Public Schools

## Job Description

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**DEPARTMENT:** Special Education

**JOB TITLE:** Special Education Self-Contained (CLS and Autism Program)

**FTE:** 1.0 FULL TIME

**REQUIREMENTS:**

- A. Education Level: Bachelor's degree or higher.
- B. Certification or Licensure: A valid Nebraska teaching certificate with a Special Education Generalist Endorsement.

**REPORTS TO:** Receives guidance from building principal and Director of Student Services

**ESSENTIAL FUNCTIONS:**

1. Implement comprehensive instruction for students with cognitive disabilities that require functional academic, social, and vocational training in the environments of the self-contained classroom, community, and job sites.
2. Developing students' cognitive capacity and maximize potential for becoming a productive and contributing member of the community as an adult.
3. Positively fostering students' self-esteem
4. Working with and understanding a diverse student population
5. Integration of leadership, technology, and communication into the curriculum
6. Planning for and guiding the learning process to help students achieve program objectives
7. Maintaining a classroom atmosphere conducive to learning
8. Implementing useful diagnostic and progress assessment measures
9. Selecting and using effective instructional methods and learning materials
10. Establishing a cooperative relationship with all assigned students
11. Maintaining open lines of communication with parents/ guardians/ staff
12. Engaging in professional growth activities through an ongoing program of job-related knowledge and skill development
13. Working collaboratively to achieve the overall purpose of the school's program and support the District's vision, aims and goals
14. Integrating of the themes of leadership, technology, and communication with a diverse population

**PHYSICAL REQUIREMENTS:**

**Never 0%, Occasional 1-32%, Frequent 33-66% and Constant 67%+**

**Occasional:** bending/stooping, reaching/pushing, pulling, climbing, driving, lifting 10# max, carrying 20ft. manual dexterity tasks: computer keyboard

**Frequent:** standing and walking

**WORKING CONDITIONS:**

- A.      Inside                      Outside                      Both X
- B.      Climatic Environment: Air-conditioned building
- C.      Hazards: Stairs