

Job Title: GMSD High Impact Tutor, Grades 1-8 Reading/Math

Part Time: 120 days annually

(FLSA: Exempt)

Job Objectives: Germantown Municipal School District's High Impact Reading/Math Tutors are expected to provide the best instructional practices, which ensure students have a quality educational experience evident by socio-emotional growth and academic achievement.

Minimum Qualifications:

- High School Diploma or GED required. Teaching experience preferred
- Understanding of scientifically-based, intervention strategies and research
- Evidence to demonstrate candidate's effectiveness as a reading/math instructor
- Experience using diagnostic tools to determine standards deficit areas
- Such alternatives as the Superintendent or Superintendent's designee may find appropriate and acceptable

Responsibilities and Essential Functions:

Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:

- Provide targeted interventions to individuals and small groups of students using research-based strategies and resources aligned to TN state standards
- Provide group and individual instruction to motivate students, and effectively utilize the time available for instructional activities
- Provide high-quality general education instruction to students who are at-risk in reading or math
- Utilize district provided instructional materials, equipment, and guidelines in developing and implementing instructional activities
- Collaborate regularly with core instruction teachers to identify the deficits of students, to set learning goals and targets, and to problem solve with teachers to develop best practices for continuous academic growth of students in reading or math
- Participate in the collection of data, analysis of data results and support the sharing of finding with all relevant staff with district provided diagnostic tools.
- Maintain records of interventions and progress monitoring to ensure process fidelity
- Maintain appropriate standards of student behavior, using behavioral management strategies and techniques
- Maintain a high level of ethical behavior and confidentiality of information
- Communicate progress (gains and challenges) with parents of students served
- Performs such other duties as assigned by Teaching Learning and Assessment Supervisor and/or building level Principal.

Skills and Abilities Required:

- Passionately believe that all students can achieve at high level
- Commitment to improving student achievement
- Works successfully alone or on a team
- Makes decisions using data and technology
- Exhibits strong focus on goals and results based on clear metrics for success
- Motivates, inspires, and moves students to action to achieve ambitious goals

Supervisory Responsibility: Supervises students as designated on the class roster. Also supervises students in general common areas when class is not in session.

Working Conditions: Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

Standard classroom environment

For Office Use: Employee Signature: _____ Date: _____

Signature constitutes understanding of this job description including the requirements, essential functions, and duties of the position.

Germantown Municipal School District shall not discriminate in recruitment or employment on the basis of race, color, religion, sex, creed, age, disability, national origin, or genetic information in compliance with state/federal law.