

## **Behavioral Technician**

### **Purpose Statement**

The job of Behavioral Technician is to provide assistance to students that receive social emotional services in a Special Education CC-SE, SE-CD or Autism self-contained classroom; monitoring students during classroom and non-classroom times; providing for special health care needs; developing students' daily living and behavioral/social skills, monitoring their progress and communicating any issues or concerns that come up.

### **Other Functions**

- Provide direct intervention for students in an alternative setting based on developmentally appropriate, naturalistic ABA therapy.
- Follow the intervention plans developed by staff.
- Collaborate with staff to provide high quality support for students.
- Actively engage in ongoing training and professional development opportunities.
- Build meaningful and professional relationships with students and families.
- Receive ongoing feedback, coaching and professional development from your site leader to improve and grow your practice and skills.
- Provide classroom support as assigned by the site's coordinator.
- Work with Behavioral Specialists and classroom staff to monitor BIPs for students.
- Collect, input, and analyze data and metrics on student progress on behavior goals in student IEPs and BIPs.
- Develop, maintain, and support positive behavioral practices to promote skill development.
- Participate in debriefings of difficult or unusual incidents.
- Work with students to support behavioral and educational goals in accordance with Teacher's directions.
- May be called to respond to escalation and/or other urgent behavior situations on campus or the community.
- Successfully complete all aspects of BoysTown and Non-Violent Crisis Prevention Intervention training, be prepared to implement all techniques, and maintain certification.
- Carry out behavioral interventions, using research based techniques, with students which could include monitoring students, evading, containing physical aggression, lifting, and pursuing students who might be running away.
- Attend all relevant staff meetings and in-services.
- Facilitate open communication, a team approach, and maintain a positive attitude toward program function and District goals.
- Collect and record data on student behavior.
- Collaborate, communicate, and assist with the training of students, parents, and staff.
- Provide a safe and supportive environment for students.
- Maintain strict confidentiality.
- Attend training to acquire further knowledge.

## **Job Requirements: Minimum Qualifications**

### **Skills, Knowledge and Abilities**

SKILLS are required to perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: administering first aid; operating standard office equipment including pertinent software applications; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: instructional/tutorial procedures and practices; intervention techniques for emergency situations; age appropriate activities; stages of child development; safety practices and

ABILITY is required to schedule activities; gather and/or collate data; and use job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined and similar processes; and operate equipment using standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with similar types of data; and utilize job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data requires following prescribed guidelines; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: establishing and maintaining effective working relationships (especially with students); maintaining confidentiality; working as part of a team and with frequent interruptions; and working in a physically hazardous environment.

### **Responsibility**

Responsibilities include: working under direct supervision using standardized routines; leading, guiding, and/or coordinating others. Utilization of some resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the organization's services.

### **Work Environment**

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, frequent climbing and balancing, significant stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 10% sitting, 60% walking, and 30% standing. The job is performed under minimal temperature variations and under conditions with some exposure to risk of injury and/or illness.

**Experience:** Job related experience is required

**Education:** High school diploma or equivalent  
Registered Behavior Technician or comparable approved training/courses

**Equivalency:**

### **Required Testing:**

### **Required Certificates and Licenses**

60 College Semester Hours  
OR Passing Score on the ParaProfessional Test (ACT  
Work Keys)

### **Continuing Educ./Training:**

Maintains Certificates and/or Licenses

### **Clearances**

Measles/Rubella Immunity/Vaccination  
Tuberculosis Clearance  
IVP Fingerprint Clearance Card Required

### **FLSA Status**

Non Exempt

### **Approval Date**

### **Salary Grade**

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