



## GENESEE SCHOOL DISTRICT

7347 N. Genesee Road  
Genesee, MI 48437  
NOTICE OF POSITION

*“Genesee~ The Place to Be!”*

Applications are now being accepted for the following positions:

**PARAPROFESSIONAL  
GENESEE JR/SR HIGH SCHOOL  
Pay in Accordance with Contract  
Monday – Friday – (7 hours per day)  
School Year**

**Job Description:** The Genesee School District is seeking a dedicated and compassionate Junior/Senior High School Paraprofessional to support students and teachers in achieving academic success. The ideal candidate will work closely with educators to provide instructional assistance, classroom management, and individualized student support in a dynamic learning environment.

**Rate of Pay:** Pay in Accordance with GESPA Contract.

**Key Responsibilities:**

- Assist teachers in delivering instruction and reinforcing lessons with students.
- Provide one-on-one or small-group support to students who require additional assistance.
- Support students with special needs in accordance with Individualized Education Programs (IEPs) or 504 plans.
- Supervise students during classroom activities, lunch, recess, and transitions.
- Assist in grading, record-keeping, and preparing classroom materials.
- Foster a positive and inclusive classroom environment.
- Collaborate with teachers, support staff, and parents to enhance student learning.
- Monitor student behavior and implement classroom management strategies as needed.
- Perform other duties as assigned by the supervising teacher or school administration.

**Qualifications:**

- Prefer two years or more of college or have passed the ETC Paraprofessional Assessment with a score of 460 or higher
- Experience working with middle or high school students is a plus.
- Ability to build positive relationships with students, staff, and parents.
- Strong communication and organizational skills.
- Patience, flexibility, and a passion for education.
- Ability to work collaboratively in a team environment.
- Must pass a background check as required by the district.

**Application Instructions:** Internal applicants must submit a formal letter of interest, outlining the candidate's qualifications, addressed to:

Brett Young, Superintendent, [byoung@geneseeschools.org](mailto:byoung@geneseeschools.org)

Cc: Brooke May, Human Resources, [bmay@geneseeschools.org](mailto:bmay@geneseeschools.org)

Applicants that do not include the requirement documents in the format required will not be considered.

Date Posted: March 7, 2025

Deadline for Application: Until Filled

**NOTICE OF NONDISCRIMINATION POLICY**

The Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected characteristic, (collectively, "Protected Classes") in its programs and activities, including employment opportunities. This policy will prevail in all matters concerning staff, students, educational programs and services, and persons with whom the board does business.