



Goodrich Area Schools

Special Education Paraprofessional

Summary: The Special Education Paraprofessional is responsible for working closely with students with special needs, classroom teachers and other staff. Provides direct supervision and support for students.

QUALIFICATIONS AND REQUIREMENTS

- Experience working with children preferred.
- Experience implementing academic supports as directed by the classroom teacher and/or special education case manager.
- Must demonstrate the ability to work with children of varying age groups.
- Manage stress effectively.
- Display regular, predictable and reliable attendance at work.
- Good verbal and written communication skills.
- Tolerance for differences in student learning styles and rates.
- Must be able perform job responsibilities as listed below.

ESSENTIAL FUNCTIONS AND REPRESENTATIVE DUTIES

- Supporting students with special needs in the school setting.
- Maintain the confidentiality of all students, staff, and administrative correspondence as governed by FERPA.
- Implement specially designed student interventions.
- In the absence of immediate administrative direction, act in the best interest of student and the school district.
- Interact with students, redirecting and teaching positive behaviors.
- Establish and maintain working relationships with all team members, staff, and work collaboratively with IEP team and attend necessary meetings.
- Innate sense and acceptance of student needs and individualities.
- Understand basic child development; implementing age appropriate interventions during supervision and daily routines.
- Serve as a role model to assist the student to be have self- control and to achieve greater self-understanding.
- Establish priorities and organize work assignments.
- Ability to accept direction from certified staff and administration.
- Other duties as assigned by building administrator.
- Ability to multitask

WORK ENVIRONMENT

Work is performed within the K-12 school environment assisting children in the general and special education settings. There is limited exposure to physical risk.

REPORTS TO: Building Principal; Director of Special Education

TERMS OF EMPLOYMENT: Monday - Friday; 7 hours per day. School days only.

COMPENSATION: According to the Master Agreement

TO APPLY : Visit www.goodrichschools.org and click on the join Our Team banner on the home page. Follow the link to start an Application for employment.

Goodrich Area Schools does not accept applications via fax, email, or in person.

Goodrich Area Schools does not discriminate on the bases of race, color, national origin, sex (including sexual orientation and transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected characteristic, in its programs and activities, including employment opportunities.