

# FAYETTE COUNTY PUBLIC SCHOOLS

## MTSS Behavior Lead Position Description

*The Fayette County Public School System does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in any of its employment practices, educational programs, services or activities.*

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| <b>WORK LOCATION:</b> | Office of Student Achievement   | <b>FLSA STATUS:</b>      | Exempt  |
| <b>REPORTS TO:</b>    | MTSS Coordinator  | <b>WORK CALENDAR:</b>    | 200 Days  |
| <b>SALARY:</b>        | Salary based on Fayette County Public School System Educator Salary Scale adjusted for days worked. | <b>APPROVED (Board):</b> | August 2019   |
|                       |   | <b>REVISED:</b>          | March 2025; December 2024; September 2022; November 2020; August 2020; September 2019 |

**SUMMARY:** Under the supervision of the Coordinator for MTSS, supports and facilitates the Multi-Tiered System of Supports in schools in order to increase student achievement and school climate.

### ESSENTIAL FUNCTIONS:

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| 1. Demonstrate prompt and regular attendance  |
| 2. Provide guidance and support to schools with the implementation of a whole-child approach using a multi-tiered systems of support to include well-being, , behavior, and school climate  |
| 3. Conduct behavior observations and assist in development and implementation of behavior strategies  |
| 4. Provide feedback and coaching on effective behavior intervention strategies for school staff members   |
| 5. Create and maintain behavior data collection tools to be used at the school/district level   |
| 6. Supervise and evaluate general education Behavior Support Teachers   |
| 7. Identify training needs, coordinating and facilitating training for staff in the areas of data collection, progress monitoring, interventions, and mentoring   |
| 8. Assist school staff with assessing the effectiveness of interventions.   |
| 9. Lead PL opportunities for MTSS Paraprofessionals and PBIS Coaches throughout the year  |
| 10. Lead district wide implementation of PBIS to include: Training of PBIS Coaches & school teams, conduct PBIS walkthroughs along with Tiered Fidelity Inventory, support end of year recognition, and support the administration of the Ga DOE School Climate Surveys |
| 11. Collaborate with School Advocacy Specialist and other departments to ensure best practices regarding student behavior support   |
| 12. Work with induction level teachers on best practices for behavior management  |
| 13. Perform other duties as assigned and allowable by intended program  |

### REQUIRED QUALIFICATIONS:

Valid Professional Standards Commission approved certificate in appropriate educational field at level 5 or above  
Proven record of working well with school system personnel, students, and parents  
Knowledge of PBIS framework  
Experience with developing and conducting teacher training  
Proficiency in administrative and instructional technology  
Excellent oral, written and interpersonal communication skills

### PHYSICAL DEMANDS:

Routine physical activities associated with typical office setting. Ability to exert up to 20 pounds of force occasionally, and/or up to 10 pounds frequently, and/or a negligible amount of force constantly to move objects. Frequent sitting, standing,

walking, bending, stooping, kneeling, crouching, reaching, handling and repetitive fine motor activities. Vision, hearing and verbal communications are essential functions of this position.

**PREFERRED QUALIFICATIONS:**

Master's degree from a Professional Standards Commission approved accredited college or university in relevant education field

Hold or be eligible for a valid Professional Standards Commission approved certificate in educational leadership

Five (5) years' teaching experience

Teaching experience in more than one level of K-12 education

Educational leadership experience

Evidence of planning and executing a successful MTSS implementation

**REQUIRED DUTIES & RESPONSIBILITIES:**

The employee must be able to satisfactorily perform each essential function of the position. When appropriate, reasonable accommodations will be provided to afford persons with disabilities an opportunity to perform the essential functions of the position. Employees are expected to attend all required meetings as approved by the supervisor. The employee will adhere to the Georgia Professional Standards Commission's Code of Ethics for Educators, all Fayette County Board of Education policies, administrative regulations, school system procedures, and all other applicable professional performance criteria. Maintenance of criminal history check is required for all employees.