

FAYETTE COUNTY PUBLIC SCHOOLS

Speech Language Pathologist Position Description

The Fayette County Public School System does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in any of its employment practices, educational programs, services or activities.

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| WORK LOCATION: | Assigned School |
| REPORTS TO: | Principal of school(s) assigned Executive Director of Exceptional Children's Services |
| SALARY: | Salary based on Fayette County Public School System Educator Salary Scale |

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| FLSA STATUS: | Exempt |
| WORK CALENDAR: | 190 Days |
| APPROVED (Board): | November 2003 |
| REVISED: | May 2023; September 2022; February 2018 |

SUMMARY: Administer tests and evaluate speech and language skills of students; create lesson plans and activities for students; provide speech and language therapy to assigned caseload; collect data and monitor students' progress; and facilitate meetings to review students' progress and/or recommend speech and language services.

ESSENTIAL FUNCTIONS:

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| 1. Demonstrate prompt and regular attendance |
| 2. Provide speech and language therapy to students |
| 3. Assist and guide teachers in observing, describing and referring suspected and identified speech and language impairments |
| 4. Evaluate students using appropriate diagnostic instruments; and interpret test results |
| 5. Develop eligibility and evaluation reports |
| 6. Develop Individualized Education Programs (IEP) according to local, state, and federal guidelines |
| 7. Confer with parents and teachers; review student folders, previous evaluations and related documents in order to develop and implement appropriate educational plans for students and facilitate carryover of learned skills |
| 8. Serve as a resource for teachers, administrators, and parents regarding student referrals received that suggest areas of concern and the progress of students on assigned caseload |
| 9. Develop and maintain a recordkeeping system to include all relevant student data |
| 10. Conduct IEP meetings and convey results and recommendations for educational programming to parents/guardians |
| 11. Maintain the confidentiality of all student records, reports and other documentation |
| 12. Collaborate with community resources to arrange for the provision of appropriate support services to students and families |
| 13. Perform general instruction coordination duties such as ordering materials, attending meetings, and engaging in various forms of correspondence |
| 14. Attend professional learning sessions and/or required conferences |
| 15. Remain abreast of changes and developments in the profession through membership and participation in professional organizations; attendance at regional, state and national meetings; enrollment in advanced courses; reading professional journals and other publications, etc. |
| 16. Perform other duties as assigned and allowable by intended program |

REQUIRED QUALIFICATIONS:

Valid Professional Standards Commission approved certificate at level S-5 or above in Speech Language Pathology
Master's Degree from a Professional Standards Commission approved accredited college or university in Speech Language Therapy

Excellent oral, written and interpersonal communication skills

PHYSICAL DEMANDS:

Routine physical activities associated with typical office setting. Ability to exert up to 20 pounds of force occasionally, and/or up to 10 pounds frequently, and/or a negligible amount of force constantly to move objects. Frequent sitting, standing, walking, bending, stooping, kneeling, crouching, reaching, handling and repetitive fine motor activities. Vision, hearing and verbal communications are essential functions of this position.

PREFERRED QUALIFICATIONS:

Experience in the school setting

REQUIRED DUTIES & RESPONSIBILITIES:

The employee must be able to satisfactorily perform each essential function of the position. When appropriate, reasonable accommodations will be provided to afford persons with disabilities an opportunity to perform the essential functions of the position. Employees are expected to attend all required meetings as approved by the supervisor. The employee will adhere to the Georgia Professional Standards Commission's Code of Ethics for Educators, all Fayette County Board of Education policies, administrative regulations, school system procedures, and all other applicable professional performance criteria. Maintenance of criminal history check is required for all employees.