

FAYETTE COUNTY PUBLIC SCHOOLS

Exceptional Children's Services Classroom Nurse Position Description

The Fayette County Public School System does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in any of its employment practices, educational programs, services or activities.

WORK LOCATION:	Assigned School(s)	FLSA STATUS:	Non-Exempt
REPORTS TO:	Principal	WORK CALENDAR:	185 Days 7.5 Hr/Day
SALARY SCHEDULE:	Classified Salary Schedule	APPROVED (Board):	February 2018
PAY GRADE:	5175: RN	REVISED:	September 2022; July 2022; July 2019 June 2018

SUMMARY: Consult with and provide training for teachers and staff concerning various medical conditions and delegated medical procedures and to develop health care plans and provide treatment as ordered by a physician to eligible students with disabilities according to IEP recommendations

ESSENTIAL FUNCTIONS:

1. Demonstrates prompt and regular attendance
2. Administers nursing services in accordance with the health care plan and the individualized educational program
3. Assists in development and implementation of Individual Health Care Plans for students with chronic health conditions and /or special health needs and notify pertinent staff
4. Assists the Exceptional Children's Services Department Nurse with the on-going evaluation of treatment programs and adapts programs as necessary to maximize results.
5. Monitors restrictive diets as direct by physician
6. Consults with ECS Department Nurse, School Health Services Nurse, and student's physician regarding medical management
7. Maintains student health records and documents visits electronically in accordance with the School Health Services Manual and county policies
8. Maintains confidentiality of health issues and records in accordance with HIPPA and FERPA laws
9. Participates in Student Support Teams and other parent meetings as appropriate/requested
10. Promotes principles of health and safety with the school and provides in-service education to staff and students as needed
11. Maintains certification in CPR, AED and First Aid
12. Communicates pertinent student health information in a timely manner to parents/guardians, principal/designee, other school staff and/or ECS Department Nurse with good customer service and friendliness
13. Lifts, positions, transfers and performs other special duties using equipment as directed by physical therapy to meet the needs of students with disabilities
14. Provides daily health assessment and direct student healthcare as required by student's Individual Education Programs (IEPs)
15. Rides school bus with students who require nursing services
16. Reports/confers with School Health Services Nurse and ECS Department Nurse on a routine basis to address healthcare needs/concerns in the classroom
17. Perform other duties as assigned and allowable by intended program

REQUIRED QUALIFICATIONS:

Valid State of Georgia licensure as a registered nurse

Nationally recognized Health Care Providers CPR AED certification

One (1) year patient care or school clinic experience, including but not limited to administration of medications, health assessments and use of basic computer applications.

Excellent oral, written and interpersonal communication skills

PHYSICAL DEMANDS:

Routine physical activities that are required to fulfill job responsibilities. Ability to exert up to 50 pounds of force occasionally, and/or up to 20 pounds frequently, and/or up to 10 pounds of force constantly to move objects. Ability to lift a student up to a weight of 35 pounds without assistance; ability to perform a two-person lift for students over 35 pounds. Frequent bending, lifting, pushing, pulling, stooping, kneeling, crouching, reaching, handling and repetitive fine motor activities. Prolonged periods of standing, walking and sitting. Vision, hearing and verbal communications are essential functions of this position.

PREFERRED QUALIFICATIONS:

Pediatric nursing experience

REQUIRED DUTIES & RESPONSIBILITIES:

The employee must be able to satisfactorily perform each essential function of the position. When appropriate, reasonable accommodations will be provided to afford persons with disabilities an opportunity to perform the essential functions of the position. Employees are expected to attend all required meetings as approved by the supervisor. The employee will adhere to the Georgia Professional Standards Commission's Code of Ethics for Educators, all Fayette County Board of Education policies, administrative regulations, school system procedures, and all other applicable professional performance criteria. Maintenance of criminal history check is required for all employees.