

# FAYETTE COUNTY PUBLIC SCHOOLS

## School Psychologist Position Description

*The Fayette County Public School System does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in any of its employment practices, educational programs, services or activities.*

<b>WORK LOCATION:</b>	Psychological Services	<b>FLSA STATUS:</b>	Exempt
<b>REPORTS TO:</b>	Coordinator of Psychological Services	<b>WORK CALENDAR:</b>	210 Days
<b>SALARY:</b>	Salary based on Fayette County Public School System Educator Salary Scale adjusted for days worked.	<b>APPROVED (Board):</b>	October 2004
		<b>REVISED:</b>	September 2022; February 2018

**SUMMARY:** Facilitates the psycho-educational and socio-emotional development of Fayette County Public School System's students; provides comprehensive psychological services through consultation; promotion of primary prevention of academic, social and emotional problems; intervention in crisis situations; and assessment of problems and enhancement of professional learning.

### ESSENTIAL FUNCTIONS:

1. Demonstrate regular and prompt attendance
2. Participate in Tier/Student Support Team (SST) meetings with school personnel and parents
3. Meet with school administration and teachers to help improve classroom management procedures and to help clarify instructional programs
4. Assist the eligibility committee in making a group decision regarding a child's placement in or dismissal from an Exceptional Education program
5. Attend Placement Committee meetings of individual students when needed
6. Conduct individual psychological evaluations of children referred by the Response to Intervention Team or parents
7. Use interview techniques, systematic behavioral observations, psychological instruments and case study information to analyze student learning and behavior problems
8. Formulate psychological intervention procedures consistent with assessment results and conclusions
9. Supervise the maintenance of case records, regarding confidentiality, and the completion of all required reports
10. Assist in the planning of psychological in-service training and educational programs for students, staff and parents
11. Participate in professional learning programs applicable to School Psychological Services
12. Remain abreast of research in psychological and educational testing and the development of useful information and improved tests for use in educational and counseling programs
13. Attend staff, professional, interagency and committee meetings
14. Deliver services consistent with professional standards of practices and codes of ethics
15. Apply local, state and federal laws, policies and regulations to the delivery of school psychological services
16. Work as a member of the total instructional staff as a resource person to parents, principals, teachers and the community in the areas of child growth and development, testing, counseling and guidance
17. Work directly with children and their parents in the areas of school adjustment and behavior by providing guidance, counseling, testing and evaluation
18. Perform other duties as assigned and allowable by intended program

### REQUIRED QUALIFICATIONS:

Master of Education (M.Ed.) degree or higher in school psychology from a Professional Standards Commission approved accredited college or university.

Hold or be eligible for a valid Professional Standards Commission approved certificate in school psychology at level SRS-5 or above.

**PHYSICAL DEMANDS:**

Routine physical activities that are required to fulfill job responsibilities. Ability to exert up to 50 pounds of force occasionally, and/or up to 20 pounds frequently, and/or up to 10 pounds of force constantly to move objects. Frequent bending, lifting, pushing, pulling, stooping, kneeling, crouching, reaching, handling and repetitive fine motor activities. Prolonged periods of standing, walking and sitting. Vision, hearing and verbal communications are essential functions of this position.

**PREFERRED QUALIFICATIONS:**

Experience as a school psychologist

**REQUIRED DUTIES & RESPONSIBILITIES:**

The employee must be able to satisfactorily perform each essential function of the position. When appropriate, reasonable accommodations will be provided to afford persons with disabilities an opportunity to perform the essential functions of the position. Employees are expected to attend all required meetings as approved by the supervisor. The employee will adhere to the Georgia Professional Standards Commission's Code of Ethics for Educators, all Fayette County Board of Education policies, administrative regulations, school system procedures, and all other applicable professional performance criteria. Maintenance of criminal history check is required for all employees.