



403 S. 20th Street • Fairfield, IA 52556
Phone: (641) 472-2655 • Fax: (641) 472-0269



TITLE: General Education Teacher (*District placed in building according to need and endorsement*)

DEPARTMENT: Assigned School Campus

REPORTS TO: Principals

RECEIVES GUIDANCE FROM: District Leadership

BASIC FUNCTION (BF1): The classroom teacher shall be responsible for planning and delivering a high-quality educational program to meet the learning and socio-emotional needs of all students. They shall contribute to a highly effective healthy culture that actively collaborates to advance the mission and vision for the organization. This position requires continuous use of independent judgment.

SKILLS AND JOB FUNCTIONS (For all Fairfield Community Schools Positions SJF1-10):

Demonstrated experience or willing to acquire skills:

1. Embraces and exhibits characteristics outlined in the Fairfield CSD Portrait of a Trojan.
2. Exhibits dedication to the district's mission and vision, actively promoting its values.
3. Demonstrates an ability to be adaptable and respond productively to setbacks.
4. Exhibits discipline and flexibility with an ability to embrace diverse perspectives.
5. Prioritizes active listening as a foundation for understanding others' perspectives, values, and attitudes.
6. Exhibits ability to communicate effectively with diverse audiences.
7. Demonstrates disciplined thinking that is clear, rational, open-minded, and informed by evidence.
8. Exhibits critical-thinking skills and problem-solving ability.
9. Exhibits commitment to collaborating with others.
10. Demonstrates awareness, sensitivity, concern, and respect to connect with others' feelings, opinions, experiences, and culture.

HIRING SPECIFICATIONS (HS1-19):

Demonstrated experience or willingness to acquire skills:

1. Deliver daily lessons, aligned to state and district standards that meet students' individual needs and ensure growth
2. Experience differentiating instruction for all students regardless of circumstance
3. Implementation of a guaranteed and viable curriculum through consistent collaboration, grading, and assessment
4. Participate in building and district collaboration to plan for instruction, analyze data, and create assessments
5. Monitor student learning on a daily basis. Use multiple data points to guide and individualize instruction
6. Participate in professional learning and personal advancement to build capacity and effectiveness
7. Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible
8. Adapt teaching methods and instructional materials to meet students' varying needs and interests
9. Instruct students individually and in groups, using various teaching methods, such as lectures, discussions, and demonstrations as needed and appropriate
10. Confer with parents or guardians, teachers, counselors, and administrators to resolve students' behavioral and academic concerns

11. Prepare students for later grades by encouraging them to explore learning opportunities and to persevere with challenging tasks
12. Provide instruction by teaching others how to utilize different tasks and abilities
13. Leading through communication to others to convey information effectively
14. Utilize differentiated strategies/instructional methods and procedures appropriate for the situation when learning or teaching new concepts and tasks
15. Utilize active listening by giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times
16. Using logic, reasoning, and critical thinking to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems
17. Lead in the area of developmentally appropriate education, strategies, curriculum, behavior supports, and pedagogy
18. Represent Fairfield Community Schools effectively in the community, state and nation
19. Demonstrate consistent progress on meeting and exceeding the eight Iowa Teaching Standards

ABILITIES (A1):

This position will require physical demands that include constant standing, walking, reaching, pushing/pulling, lifting under 70 pounds, and carrying items at least 35 feet. There will be frequent climbing of stairs and manual dexterity tasks. There will be occasional sitting and vehicle driving. The working conditions will be constantly inside/outside with extremes of temperature and humidity.

KNOWLEDGE AND EDUCATION (KE1-2 and KED1-3):

Required:

1. Valid Iowa Teaching License (appropriate endorsement code for teaching assignment)
2. Knowledge of subject, curriculum, and effective teaching methods

Desired:

1. Previous classroom teaching experience
2. Experience working in a culturally diverse setting
3. Advanced degrees/certifications as appropriate to the position

POSITION INVENTORY: Certified

FLSA STATUS: Exempt

FT/PT: FT

All of the above duties and responsibilities are essential job skills and functions, subject to reasonable accommodation. All job requirements listed indicate the minimum level of knowledge, skills and/or ability to perform the job proficiently. This job description is not to be construed as an exhaustive statement of duties, responsibilities or requirements. Individuals may be required to perform any other job-related instructions as requested by their supervisor, subject to reasonable accommodation.

_____ * Central Office Authorization

*This job description is not approved without the signature of approved central office administrator

Signature_____Date_____