

Job Description

Roving/Trip School Bus Driver

PERSONAL QUALIFICATIONS

1. High School graduate or equivalent
2. Enjoy working with children of all ages and be sensitive to their needs.
3. Excellent moral character and personal habits.
4. Possess qualities of initiative, self-reliance, and leadership.
5. Neat, clean, and presentable.
6. Free from adverse effects of medication, alcohol, and drugs.
7. Emotionally stable and dependable.
8. Be of good physical condition.
9. Must have regular and reliable attendance.

LEGAL REQUIREMENTS

1. Ability to meet school bus driver certification requirements within 90 days of employment.
 - A. Michigan School Bus Driver Education course
 - B. Commercial driver exam
2. A or B Commercial driver license with passenger, air brake and S endorsements.
3. Pass State/Commercial license physical examination requirements.
4. Meet Michigan Department of Education competency levels of driving skills.
5. Meet Michigan Department of Education standards of past driving performance.
6. Meet Federal DOT drug/alcohol testing requirements.

PERFORMANCE ABILITIES

1. Operate all types of vehicles used to transport pupils, including wheelchair lifts.
2. Familiarity with the geographic service area of District.
3. Knowledge of local, state and federal rules, regulations, ordinances and laws regarding school bus operations.
4. Alert and exercises good judgement concerning emergencies, disabled vehicles, and abnormal driving conditions.

RESPONSIBILITIES

1. Roving/Trip Bus Driver position.
2. Maintain a controlled, pleasant environment on the vehicle and keep established schedules transporting students to and from school.
3. Maintain an acceptable standard of cleanliness of vehicle.
4. Be willing to adjust working hours to accommodate needed bus driving schedules.
5. Monitor mechanical condition of vehicle per trip. Report deficiencies to Mechanic using Daily Inspection Report and Repair Request.
6. Perform other duties as assigned to meet hour minimum, may include maintenance or transportation duties.
7. 30 hours weekly as determined by the Director of Transportation.

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TERMS OF EMPLOYMENT: School year-Salary per negotiated agreement. Regular School year

REPORTS TO: Director of Transportation

EVALUATION: Annually by Director of Transportation

4/25/2023