

East Moline School District #37
East Moline, Illinois

JOB DESCRIPTION

TITLE: Crossing Guard

QUALIFICATIONS:

1. Certification of good health signed by a licensed physician
2. Be at least eighteen (18) years of age
3. Possess the aptitude and ability to work in a team-oriented environment devoted to serving District #37 students and their families
4. Possess the ability to communicate amicably and effectively with students, co-workers, supervisors, teachers, administrators, parents, and staff.

REPORTS TO: Director of Transportation

JOB GOAL: Safely guide children to and from school, especially while crossing the street

PERFORMANCE RESPONSIBILITIES:

1. Learn and follow all applicable department and district policies and procedures, along with updates as provided
2. Responsible for student safety when crossing students at designated school crossing areas
3. Become familiar enough with the students to be able to notice if an unsafe situation is present
4. Report immediately to the Director of Transportation any accident or problem occurring at the crossing
5. Responsible for reporting inappropriate behavior in accordance with department and district policies
8. Performs other duties as directed by the Director of Transportation

EVALUATION:

Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.

TERMS OF EMPLOYMENT:

Salary and work year to be established by the Board of Education

DEPARTMENT: Transportation

FLSA Status: Non-Exempt

WORKING ENVIRONMENT:

Generally requires 100% walking and/or standing, and a nominal amount of crouching, kneeling, or bending. The job is generally performed outdoors under a wide variety of temperature variations.