

4300 Amalgamated Place Groveport, OH 43125 Shelley Groves Superintendent/CEO

## POSITION VACANCY PLEASE POST

**POSITION:** Instructor for Peace Officer Basic Training – Adult Workforce Development

**REPORTS TO:** Commander, Peace Officer Basic Training

**APPLICATION DEADLINE**: Open until position is filled

**STARTING DATE**: ASAP

**QUALIFICATIONS:** Successful applicants must have or be able to secure state certification for teaching in

public schools at the elementary, junior high, senior high or adult education level; Submit an application for OPOTC certification; Have a high school diploma or GED; Have five (5) years of experience as a full-time law enforcement officer; Have completed a OPOTC approved instructor skills training program; Completed an OPOTC approved instructor-level training or other advanced program for designated topics and recommendation of a current Peace Office Basic Training School Commander; Maintain a current certification; Demonstrate positive human relations and counseling skills and good organizational and communication skills: Pass a BCI/FBI background

check.

**RESPONSIBILITIES:** Maintain discipline during training activities; Ensure that required instructor/student

ratios are met during the practical portion of skill area training and other topics that require ratios; Ensure that the latest versions of OPOTC lesson plans are utilized; Engage students in lessons; Give due regard to safety considerations during all training activities; Responsible for teaching class for the entire time scheduled for each topic; Maintain student sign-in sheets; Sign each SPO score sheet; Possess a professional decorum at all times; Complete required Public School Works Courses; Communicate

with Commander; Other duties as assigned. .

**SALARY:** Placement on the Adult part-time as needed hourly schedule.

**TYPE OF EMPLOYMENT:** Part time as needed

**LOCATION:** Adult Workforce Development Center

4300 Amalgamated Place Groveport, OH 43125

APPLY: Please submit a resume and letter of interest at https://www.eastland-

fairfield.com/page/job-openings

NO phone calls concerning this position will be accepted. .....AN EQUAL OPPORTUNITY EMPLOYER...

EFCTS utilizes Google applications and Multi-Factor Authentication (MFA). The MFA is via data or SMS capabilities of the employee's personal cell phone.