

POSITION DESCRIPTION

Position: Eden Prairie Teacher - KinderCamp - INTERNAL ONLY

Purpose: The teacher is the educational leader in the classroom and will ensure that the Public Schools Program and curricula are implemented in a way that maximizes student learning experiences. The teacher is responsible for the supervision and evaluation of all students within his/her teaching assignment, is committed to the Eden Prairie School Board policies regarding equity, human rights and cross cultural understanding and reports directly to the principal of the school.

Primary Customers:
Internal: Students and staff
External: Students, parents, and community

Position Qualifications:
Education/Certification:

- Current Minnesota Teaching License

Experience:

- Experience in a licensed teaching position

Qualifications:

- Knowledge of content-related pedagogy.
- The ability to address the learning styles of students.
- The ability to plan instructional goals and designated outcomes for all students and to clearly communicate those to learners.
- The ability to implement strategies, activities and techniques for promoting quality student performance in both academic and social behavior based on students' prior knowledge and experience.
- The ability to adapt curriculum to meet the varying rates, patterns and needs of all students, including students who extend learning beyond designated outcomes.
- The ability to effectively contribute to and manage an individual program plan for students with special needs.
- The ability to assess learning outcomes achieved by students using various methods to monitor the effectiveness of teaching strategies. (e.g. testing, observation, self-evaluation, portfolios, alternative assessment, reflection).
- The ability to plan and implement appropriate classroom management strategies and techniques to ensure productive, interesting, respectful and safe classrooms.
- The ability to actively involve students in the development and implementation of the classroom and school discipline codes.
- The ability to create and maintain a climate of respect and fairness for all students.
- The ability to implement instruction that recognizes diverse populations.

- The ability to communicate effectively with students, staff, parents, community and outside agencies to better meet with the needs of students.
- Demonstrates fair and ethical judgements. The ability to utilize current technologies.
- The ability to work as a contributing team member.
- The ability and desire to engage in continuing education and skills upgrading.

All positions are designed to support the **MISSION** of the Eden Prairie School district:
Inspiring Each Student Every day.

Essential Responsibilities:

- 1. Instruction and collaboration.** Develop and maintain long range and daily instructional plans. Use a variety of teaching strategies such as group work, lecture, mini-lessons, exploration, questioning, discussion, and other cooperative teaching techniques. Use a variety of assessment strategies. Assist in the development and implementation of the school improvement plan in order to improve student achievement and success. Use appropriate techniques to encourage active participation in decision-making regarding such things as classroom rules, organization and topics of study which communicate a caring attitude and trust of students. Develop and implement a system for student recognition. Promote problem solving, cooperative negotiating skills and conflict resolution strategies. Apply appropriate consequences for inappropriate student behavior. Develop healthy self-esteem in students. Structure lessons that encourage risk-taking in learning. Model life-long learning.
- 2. Data management.** Maintain records for such things as student attendance, evaluations, report cards, discipline records, and documents required by the School Board or Department of Education and Culture using prescribed formats;
- 3. Leadership.** Actively pursue leadership roles in the school and promote leadership opportunities in the classroom.
- 4. Other duties as assigned.**

This job description describes the general nature and work expected of an individual assigned to this position. Employees may be required to perform other job-related duties as requested by their supervisor. All requirements are subject to possible modifications to reasonably accommodate individuals with a disability.

Terms of Employment:

Classification Number:	EPEA (pro-rata rate)
Hours/Week:	12
Days/Year:	4

Evaluation:

Incoming kindergarteners and their families are satisfied with their experience at KinderCamp.