

Flex Floater Position

We are seeking a highly motivated and versatile individual to join our educational institution as a Building-Based Flex Floater. As a flex floater, you will serve as an invaluable resource within our building, providing essential support in various capacities. This role requires a bachelor's degree and the ability to adapt quickly to changing needs and situations.

QUALIFICATIONS:

Bachelor's degree in education or a related field is required.

Prior experience working in an educational setting is preferred.

Strong interpersonal and communication skills to interact effectively with students, staff, and parents.

Ability to adapt quickly to changing circumstances and work effectively in a fast-paced environment.

Patience, flexibility, and a positive attitude when dealing with students of diverse backgrounds and abilities.

Demonstrated ability to maintain professionalism, confidentiality, and integrity.

Reliable and punctual attendance, with the ability to adhere to a flexible schedule.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Provide coverage for teachers and/or paraeducators when they are absent. This may involve delivering pre-prepared lesson plans, maintaining a positive and engaging learning environment, and ensuring students' safety and well-being.

Assist during lunch and recess periods, supervising students, promoting positive behavior, and ensuring a safe and inclusive environment. This includes monitoring students' activities, managing conflicts, and actively engaging with them to foster a positive social atmosphere.

Provide support in various areas within the building as assigned by the building principal. This may include assisting in administrative tasks, organizing materials, coordinating special events, helping in classrooms, or any other duties deemed necessary to ensure the smooth functioning of the educational environment.

Support teachers, paraeducators, administrators, and other support staff to provide seamless coverage and support services. Collaborate with colleagues to maintain continuity and assist in creating a positive and productive school culture.

Promote a positive learning environment and ensure the safety and well-being of students at all times. Foster student engagement, address behavioral concerns, and encourage a respectful and inclusive atmosphere within the building.

All other duties as assigned.

WORK SCHEDULE:

160 days per year (approximately 4 days per week)

7.5 hours per day inclusive of a 30-minute unpaid lunch

Must be able to work Mondays and Fridays