

BOARD OF EDUCATION – DELAWARE CITY SCHOOLS
Job Description

Date: April 1, 2024

Title: **SUMMER WORK CREW**

Reports To: Summer Work Crew Leader, Summer Work Crew Assistant Leader

Employment Status: Full Time Seasonal

FLSA STATUS: Non-Exempt

Qualifications:

- * Home improvement, painting, maintenance experience helpful
- * High school diploma or equivalent preferred
- * Working knowledge of custodial housekeeping procedures
- * Working knowledge of chemicals used and their safe use
- * Ability to use painting and custodial equipment
- * Ability to communicate ideas and directives clearly and effectively both orally and in writing
- * Able to lift and carry 50 pounds and to be able to push, pull or use a dolly, etc. for various items up to 100 pounds
- * Good health, physical stamina, fitness and vitality

General Description: Perform custodial and light maintenance work including painting, care, maintenance, protection, and preservation of the assigned building, its contents, grounds, etc.

Essential Functions:

1. Assess summer painting needs and schedule work in a timely, organized manner.
2. Clean and prepare areas for painting; properly use and apply paint using brushes, rollers and other equipment; properly and safely clean work areas when finished.
3. Keep buildings in a neat and presentable fashion, play areas neat and clean (inside and outside).
4. Clean and maintain work crew equipment and materials.
5. Help load and unload trucks, receive, check, and store supplies.
6. Report areas that may need special maintenance or cleaning to the Summer Crew Leader or Summer Crew Assistant Leader.
7. Assist in moving and arranging furniture, equipment, etc. to support school operations and functions.
8. Make minor repairs to building, furniture, and equipment, etc. and report the need for other repairs to the Summer Crew Leaders.
9. Perform landscaping work as needed.
10. Cooperate with other staff in a team environment to maintain school in a safe, sanitary and orderly condition at all times.
11. Comply with the laws and procedures which govern the maintenance of a safe work environment.
12. Comply with the laws and procedures which govern the storage and disposal of trash, rubbish, chemicals and all waste.
13. Other duties as assigned.

CUSTODIAN – Pg. 2

Expectations:

1. Demonstrate support for the district's Vision, Mission and Beliefs.
2. Demonstrate commitment to continuous improvement by engaging in regular professional development activities.
3. Ensure that decisions are based on data.
4. Demonstrate flexibility and openness to innovation in the performance of job related duties.
5. Serve as a role model in how to conduct oneself as a citizen and as a responsible, intelligent human being.
6. Adhere to and enforce all board policies.
7. Perform other tasks as assigned by the immediate supervisor.
8. The employee shall remain free from any alcohol or abuse of a non-prescribed controlled substance in the workplace throughout his/her employment in the District.

Additional Working Conditions:

1. Occasional exposure to blood, bodily fluids, and tissue.
2. Occasional operation of a vehicle under inclement weather conditions.
3. Occasional interaction among unruly children.