

**GROVEPORT MADISON LOCAL BOARD OF EDUCATION  
JOB DESCRIPTION**

<b>Position:</b>	Health Teacher (Grades 9-12), SY 2025-2026
<b>Reports to:</b>	Building Principal
<b>Employment Status:</b>	Regular/Full-time
<b>Description:</b>	Demonstrate the need for every day healthy living; create a condition of independent learning and self-confidence; give students a desire to learn and at the same time show responsibility for themselves
<b>NOTE:</b>	The below lists are not ranked in order of importance

**Essential Functions:**

- Ensure safety of students
- Implement a program of instruction that meets the individual needs, interest, and abilities of the students
- Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of the student
- Convey academic expectation and goals to the students at the outset of instruction in a documented and understandable fashion
- Review testing/assessment data to provide intervention and make adjustments to daily instruction
- Employ a variety of scientifically based instructional methods, techniques and tools to provide students with 21<sup>st</sup> century learning opportunity
- Supervise students who are testing out of courses
- Encourage students to set and maintain standards of classroom behavior
- Guide the learning process toward the achievement of curriculum goals and, in harmony with the goals, establish clear objectives for all lessons, units, projects and the like to communicate these objectives to students
- Review state required test data and other assessment data; provide intervention and adjust instruction based on this data
- Employ a variety of instruction techniques and instructional media consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved
- Strive to implement by instruction and action the district's philosophy of education, goals, and objectives, and the plans and priorities set forth by the district
- Assess the accomplishments of students on a regular basis and provide progress reports as required or requested
- Identify the learning problems of students on a regular basis, based on classroom observation or other classroom assessment, and seek the assistance of district specialists in this diagnosis as appropriate
- Implement all policies and rules governing student life and conduct, and, for students under his/her supervision, develop reasonable rules of behavior and procedure, and maintain order in the classroom in a fair, just manner in keeping with the district code of conduct
- Perform such non-teaching duties and record-keeping responsibilities as assigned by the principal
- Attend and participate in staff meetings, and in special education committee meetings and intervention assistance team meetings as requested by the principal
- Plan and supervise purposeful assignments for supplemental teachers, teacher aides, and volunteers, and provide feedback on the performance of such personnel when requested
- Develop and follow an individual professional development plan as approved by the Local Professional Development Committee
- Make regular parent contacts through scheduled appointments on conference periods/conference days, written communications, Progress Book, phone calls, interim reports, and grade reports
- Teach and evaluate the students using sound instructional practices

- Effectively manage the classroom and individual student behavior to maintain a good learning environment
- Prepare clear and timely lesson plans
- Maintain accurate and complete records as required
- Provide guidance to students which will promote their welfare and their proper educational development
- Attend parent/teacher conferences
- Distribute homework assignments
- Ensure students are learning all subject material by testing/quizzing/evaluating student projects on regular basis
- Provide complete lesson plans for substitute
- Model healthy behavior
- Teach life time health issues including i.e. drugs, at risk behaviors, emotional and domestic violence, dating violence, body awareness, exercise requirements
- Make provisions for being available to students and parents for educationally related purposes before and after the instructional day as agreed upon
- Maintain and improve professional competence
- Establish and maintain cooperative relationships with parents through effective use of interim reports, report cards and conferences
- Observe ethics of the teaching profession
- Create a classroom environment that is conducive to learning, appropriate to the maturity/interests of students
- Instruct assigned classes in the locations and at the times designated
- Refer students suspected of learning disabilities for diagnosis on a regular basis, seeking the assistance of district specialists as required
- Assist the administration in implementing all procedures and rules governing student life and conduct
- Notify parents if student is not meeting classroom goals
- Follow the scope and sequence of the instructional program as defined in the courses of study which have been approved by the Board of Education
- Take all necessary and reasonable precautions to protect students, equipment, materials and facilities
- Demonstrate knowledge of subject matter and present clear, complete, and accurate explanations utilizing a variety of instructional techniques and media suitable to the level of learners
- Select and request books, instructional aids, and supplies and maintain inventory records as required
- Copy and distribute curricular supplements
- Make contacts with the public with tact and diplomacy
- Maintain respect at all times for confidential information, e.g., student grades, family history
- Interact in a positive manner with staff, students and parents
- Attend meetings and in-services as required
- Promote good public relations by personal appearance, attitude and conversation
- Implement instructional strategies that incorporate content standards for subject matter area of expertise

**Other Duties and Responsibilities:**

- Attend educational field trips
- Serve as a role model for students
- Respond to routine questions and requests in an appropriate manner
- Assist in the selection of textbooks, equipment, and other instructional materials
- Serve on committees and cocurricular activities as agreed upon
- Supervise student teachers as agreed upon
- Discipline students when necessary
- Flexible to change with new state requirements (e.g. – Flex Credit Educational Options, etc.)
- Perform other duties as assigned by the Building Principal

**Qualifications:**

- Bachelor's degree (B.S.) or equivalent from a four-year college or university
- Appropriate State of Ohio certification/license
- One to two years experience preferred

- BCII/FBI clearance
- Alternatives to the above qualifications as the Superintendent and/or Board of Education may find appropriate

**Required Knowledge, Skills, and Abilities:**

- Knowledge of academic area and teaching methodology
- Ability to work effectively with others
- Ability to communicate ideas and directives clearly and effectively both orally and in writing
- Effective, active listening skills
- Organizational and problem solving skills
- Training in varied instructional design
- Skills and knowledge in equipment preparation/operation
- Use of basic hand tools, e.g., hammer, screwdriver, pliers
- Variable technology use, i.e., laser disk, grading software, etc.
- Ability to stay up-to-date with new technology

**Equipment Operated:**

- Interactive white board
- Document camera
- Camcorder
- Wireless slate
- Digital camera
- Copier
- TV/VCR
- Overhead projector
- Calculator
- Laser disc player

**Additional Working Conditions:**

- Frequent weekend/evening/summer work as agreed upon
- Occasional exposure to blood, bodily fluids and tissue
- Occasional interaction among unruly children
- Occasional operation of a vehicle in inclement weather conditions
- Frequent repetitive hand motion, e.g., writing
- Occasional requirement to stand, walk, sit, climb, balance, stoop, kneel, crouch, and use color vision
- Occasional requirement to lift, carry, push, and pull up to a maximum of 30 pounds
- Occasional requirement to operate school district vehicle

**Terms of Employment:**

Per contract with the Groveport Madison Local Board of Education. Groveport Madison Local School District is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, age, sex, or the presence of disabilities.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority.