

## **BIG WALNUT LOCAL SCHOOLS**

**TITLE:**                   **Assistant Mechanic**

**QUALIFICATIONS:**

1. High School Diploma or equivalent
2. Demonstrated knowledge of diagnostic and repair skills of both diesel and gasoline bus/truck engines, electrical systems and body components.
3. The ability to obtain the required CDL license to operate a school bus in the state of Ohio.
4. Demonstrated aptitude or competence for assigned responsibilities.
5. Such alternative to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:**           Head Mechanic

**JOB GOAL:**            To keep the district's buses and motor vehicles in such a state of operating excellence that they present no problems or interruptions to the educational programs in the most efficient and cost effective manner possible.

### **PERFORMANCE**

**RESPONSIBILITIES:**

1. Diagnoses and repairs buses and other motor vehicles as requested including engine, body and electrical systems.
2. Assist in emergency maintenance.
3. Assists in establishing an efficient and effective system of routine automotive maintenance and preventive care.
4. Assist in routine maintenance.
5. Promotes high standards of safety and good housekeeping methods in all work-connected areas.
6. Ability to communicate effectively with drivers.
7. Performs other duties as assigned by the Head Mechanic.

### **TERMS OF**

**EMPLOYMENT:**       A twelve month work year with salary, benefits, and work days established by the Board.

**EVALUATION:**       Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Support Personnel.

[Adoption date: April 10, 2000]