

Fine Arts – Assistant Band Director – Fairmont Jr. High

General Statement of Responsibilities:

To lead, grow, and enhance the Band program in alignment with the high school curriculum and the overarching philosophies of Deer Park ISD Fine Arts, with focus on fostering student growth and development both within the band program and their academic studies.

Responsibilities:

- Assist the head director in various aspects of the program as listed below
- Submit a calendar of events to the principal and Director of Fine Arts
- Adhere to all policies regarding eligibility, parental permission forms, insurance of school instruments, and all other UIL and DPISD policies
- Ensure proper care and control of students both in and around the classroom
- Secure transportation for all events out of the school district
- Prepare all requisitions for teaching/music supplies and capital equipment
- Maintain a current inventory of music equipment
- Effect responsible care of all music equipment on inventory
- Submit work orders for needed repair to band halls
- Attend a representative cross-section of music contests and concerts involving Deer Park Schools
- Assist the high school as needed throughout the year
- Provide a band for pep rallies, parades, school functions, and community functions when needed
- Promote the band program through school, local media and social media
- Assist other junior high band directors with beginner instruments drives
- Attend all UIL Region music meetings
- Work under the direction of the High School Band Director in developing band techniques and methods of instruction for each school, working to establish open communication lines between the junior high and the high school band programs
- Perform such other duties and other responsibilities as may be directed by the Fine Arts Director or Principal

Mental Demands/Physical Demands/Environmental Factors:

- **Tools/Equipment Used:** Standard office equipment including computer and peripherals
- **Posture:** Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting
- **Motion:** Frequent walking
- **Lifting:** Regular light lifting and carrying (less than 15 pounds and up to 50lbs.)
- **Environment:** Frequent prolonged and irregular hours
- **Mental Demands:** Work with frequent interruptions; occasional districtwide travel; ability to communicate effectively (verbal and written); maintain emotional control under stress

Qualifications:

- **In/Out of district**
- Bachelor's or Master's in Music/Music Education with teaching experience preferred
- Valid Texas teaching certificate with required endorsements for subject and level assigned

Other Information: Fingerprinting: All potential candidates must adhere to and meet the requirements set forth in **Texas Education Code (TEC), Chapter 22, Subchapter C prior to employment.**

Apply to: Applicants are required to fill out an online application at www.dpsid.org and attach/or mail an updated resume and transcripts to the Human Resources Department.

Start Date: Effective the 2025-2026 School Year

Salary: 2025-2026 Instructional/Professional Hiring Schedule + Extra Curricular Supplemental Group 3

Days: 185

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required.

I have read and understand the responsibilities and duties of this position as outlined above.

Printed Name

Signature

Date