

SOCIAL WORKER INTERN

Job Title:	Social Worker Intern
Initial:	October 2023
Revised:	
Work Year:	182 days
Office:	Education
Department:	Individualized Education
Reports To:	Special Education Mental Health Team Lead
FLSA Status:	Exempt
Pay Range:	Stipend

Related Organization Chart



POSITION SUMMARY: Under the direction and guidance of a licensed social worker, the social worker intern will assist general education and special education students with personal, emotional, and social difficulties that interfere with learning, school adjustment, and reasonable fulfillment of potential. The social worker intern will ensure special education students' needs are addressed while fulfilling their school program's requirements for internship.

ESSENTIAL DUTIES & RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Provide diagnostic evaluations to determine learning, emotional, and behavioral needs of students under the direction of a licensed social worker or school psychologist
- Provide direct mental health services through individual and small group settings including preventative mental health education to students, staff, and families
- Provide consultative services to staff and parents regarding social emotional, and behavioral needs
- In coordination with a licensed social worker or school psychologist, participate in supporting schools with implementation of MTSS and/or RtI problem solving teams as related to mental health needs
- Conduct psychological assessments – formative, curriculum-based, and formal diagnostic that focus on areas of social/emotional, behavioral, and adaptive (as appropriate)
- Maintain confidentiality of information regarding the student(s) within the educational team working directly with the student(s)
- Participate in IEP meetings specific to mental health needs of students under the direction of a licensed

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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- social worker or school psychologist
 - Under the direction of a licensed social worker or school psychologist, will develop and implement IEP goals related to the mental health needs of students
 - Perform other related duties as assigned

Supervision & Technical Responsibilities: This position has no supervisory responsibilities

Budget Responsibility: This position has no budget responsibilities

QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

Education & Training:

- Eligible for a School Social Worker Intern/Practicum position based on criteria established by a credentialed university's/college's School Social Work program prior to the start date of the internship.

Experience:

- No experience outside of School Social Work Certification Program requirements is required

Knowledge Skills & Abilities:

- Basic knowledge of special education terminology
- Basic understanding of data collection for behaviors and IEP goals

Certificates, Licenses, & Registrations:

- Criminal background check required for hire
- Valid Colorado driver's license required for hire
- CPR and First Aid certifications preferred at hire

OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel, and reach with hands. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment.

Mental Functions: While performing the duties of this job, the employee is regularly required to compare, analyze, communicate, copy, coordinate, instruct, compute, synthesize, evaluate, use interpersonal skills, compile and negotiate.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.