

**Naperville Community Unit School District 203**  
**Job Description**

<b>POSITION:</b>	EL Summer Learning LSC
<b>POSITION SUMMARY:</b>	Assists the directors and teachers in the implementation of Elementary and Junior High Summer Programs in District 203.
<b>FUNCTION:</b>	To coordinate instructional resources to provide a highly effective And efficient summer learning experience for EL students.
<b>REPORTS TO:</b>	Director of Language Acquisition
<b>QUALIFICATIONS:</b>	Professional Educator License EL Endorsement Prior LSC experience in District 203 preferred Successful public school teaching experience Evidence of ability to manage teams and work independently through past job experience and achievement Strong communication and interpersonal skills Such other qualifications as may be determined by the Director of Language Acquisition
<b>RESPONSIBILITIES:</b>	<ol style="list-style-type: none"><li>1. Assist in efforts to establish and implement a shared mission and vision for summer learning that leads to academic growth for EL learners;</li><li>2. Assist in partnering with school leaders to coordinate the successful operation of the EL Summer Learning sites;</li><li>3. Provide instructional leadership through curriculum alignment; professional development; support for teachers during instructional times;</li><li>4. Assist in establishing and maintaining a safe, positive, and effective learning environment;</li><li>5. Assist in establishing and monitoring a culture of high aspirations and achievement for every student;</li><li>6. Utilize current technologies to support leadership and management functions;</li><li>7. Meet with the Director of Language Acquisition regularly to provide updates and assess EL Summer Learning programs</li><li>8. Treat all people fairly, equitably, and with dignity and respect;</li></ol>

9. Protect the rights and confidentiality of the students and staff;
10. Performs other duties as assigned.