



April 2025

CLIO AREA SCHOOL DISTRICT

1 MUSTANG DRIVE, CLIO, MICHIGAN, 48420
(810) 591-0500

Summer Activity Coordinator

JOB TITLE: Summer Activity Coordinator

QUALIFICATIONS:

- Education classes or experiences in camp, youth programs, recreation, working with children, or in a related field.
- Ability to lead, organize, and implement program activities.
- Strong organizational and communication skills.
- Must have the physical ability to lead and participate in activities which include, but are not limited to team building initiatives, physical games, and activities.

RESPONSIBILITIES:

- Organize and lead a variety of small and large group activities each week.
- Identify and respond to behavior issues.
- Ensure that identified activity spaces are kept clean, organized, and free of litter.
- Communicate with parents about participant's experiences and report concerns
- Assist in maintaining accurate program records including incident reports, logbook documentation, and daily attendance for staff to be paid.

TERMS OF EMPLOYMENT: Hourly GECS Employee

APPLICATION PROCESS: Interested applicants must apply at www.clioschools.org.
Position will remain open until filled.

It is the policy of the Clio School District that no person shall on the basis of race, color, national origin, sex, or handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity and in employment. Any questions concerning Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of handicap, should be directed to: Mrs. Kelly Kiss, Assistant Superintendent for Curriculum and Instruction, Clio Area Schools, 1 Mustang Drive, Clio, Michigan 48420.