

<b>Position Title:</b>		PCN:	
Department/School:		Location/ Address:	
Reports to:		Work Hours	a.m. to p.m.
Salary Category:	☐ Administrative ☐ Classified ☐ Teacher	Position category:	☐ Administrative ☐ Classified ☐ Teacher
Position type: (To be completed by HR)		Work Schedule:	□ 185 days       □ 210 days         □ 190 days       □ 218 days         □ 195 days       □ 222 days         □ 200 days       □ 245 days
Travel Required:		FLSA Status	☐ Exempt ☐ Non-exempt
	Job Description	<u> </u>	l
Position Responsit (Primary Functions)			



(Secondary Functions)						
Required Qualif	ications:					
EDUCATION:	☐ High School Diploma or Equivalent	<ul><li>☐ Associate's Degree</li><li>☐ Master's Degree</li></ul>				
	☐ Bachelor's Degree ☐ Other	Master's Degree				
EXPERIENCE & TRAINING:						
SPECIFIC SKILLS:						



LICENSING/CEF	RTIFICATION:		
OTHER:			
Preferred Qualif	fications:		
Physical/Mental	Requirements:		
is not to be construed	intended to describe the general content of and l as an exhaustive statement of essential functio be misconstrued as a promise of employment, n	ns, responsibil	lities or requirements. This job
Department Head		Date	
Associate/Chief/ Executive Director		Date	
Superintendent (if applicable)		Date	
Human Resources		Date	