

# **JOB OPENING #768**

## **2024-2025**

### **DRIVER TRAINING PROGRAM INSTRUCTOR** **(Certified Position)**

**Location: High School**

**DATE POSTED:** August 21, 2024

**DATE CLOSED:** Open Until Filled

**SALARY:** \$33.57 / Hour (Based on current curriculum rate)

#### **APPLICATION PROCEDURE:**

1. Application through Frontline Recruiting & Hiring

#### **COMMUNITY EXCELLENCE THROUGH EDUCATION**

*Cascade School District, USDA, and the State of Oregon are equal opportunity providers and employers.*

If you require reasonable accommodations for the application/interview process, please call Cascade School District Human Resources at (503) 749-8010 ext 1802 or speech/hearing-impaired persons may contact the district for assistance through Oregon Relay at 711.

# **POSITION DESCRIPTION**

**TITLE:** Driver Training Program Instructor

**TYPE:** Certified

**REPORTS TO:** Building Administrator

## **MINIMUM QUALIFICATIONS:**

1. Valid Oregon driver license required and good driving record for the past three years.
2. Valid Oregon teaching license.
3. Valid Driver Education Instructor certification.
4. Ability to work independently and self-directed; schedule will include evening and weekend hours.
5. Ability to work cooperatively with teens and parents.
6. Ability to complete all paperwork that is needed with care to detail.
7. Ability to maintain a positive attitude under stressful situations.
8. First Aid/CPR Certification required.

## **ESSENTIAL FUNCTIONS:**

1. Plan, prepare and instruct behind-the-wheel driver training for ages 15 and above.
2. Prepare and instruct classroom lessons of driver education.
3. Cover class content as described in approved syllabus/outline and provide sufficient exposure to the material so that students will satisfactorily master application skills.
4. Implement class activities that promote maximum learning.
5. Regular attendance necessary with flexible hours.
6. Complete all reports as requested including attendance sheets, payroll materials, curriculum, and evaluation forms.
7. Conduct large group instruction in the classroom and individual/small group instruction (behind-the-wheel).
8. Follow all district policies and procedures in all aspects that relate to the position.
9. Leave the classroom and driver education vehicle in proper order at the conclusion of class activities.
10. Any other duties that may be assigned by supervisor.

## **PHYSICAL DEMANDS AND WORK ENVIRONMENT:**

1. Color identification
2. Gripping hands and fingers
3. Hearing alarms; hearing voice conversation
4. Lifting up to 20 pounds, reaching, sitting, standing for long periods, bending, twisting, walking, and working in a confined space.