

BUCKEYE LOCAL SCHOOLS  
Ashtabula, Ohio 44004

Operational Staff

Position Title: Summer Maintenance Employee

Responsible to: Director of Operations

General Description of Essential Functions:

1. The summer maintenance employee shall perform those duties assigned which will contribute to a high level of physical operation of Buckeye Local School District properties.

Specific Job Duties:

The summer maintenance employee shall:

1. Assist in the general maintenance of buildings and grounds;
2. Assist in remodeling, painting, repairing and grounds care;
3. Perform the work above during the summer months;
4. Be able to perform general maintenance with weed-eaters, edgers, small trim mowers, blowers, as well as use of front end loader; and
5. Perform such other duties as may be assigned by the Director of Operations.

	<u>Physical Effort &amp; Stress</u>			
	High	Med.	Low	None
Lifting:	<u>X</u>	_____	_____	_____
Walking:	<u>X</u>	_____	_____	_____
Standing:	_____	<u>X</u>	_____	_____
Climbing:	<u>X</u>	_____	_____	_____
Visual:	_____	<u>X</u>	_____	_____
Limited movement or change of position:	_____	<u>X</u>	_____	_____

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Qualifications:

1. Appropriate attire; well groomed; good personal hygiene;
2. High moral character;
3. Ability to assume responsibility and work cooperatively with others;
4. Physical characteristics, health and initiative to perform the required work; including successful completion of a board required physical examination by a board designated physician at board cost, if so directed;
5. Ability to lift a minimum of 60 lbs. unassisted;
6. Be able to drive standard shift dump truck;
7. A good attendance record in previous places of employment;
8. Initiative and ability to work alone on projects without constant supervision; and
9. Hold a valid Ohio driver's license.

Salary Classification:

1. Part time employee;
2. See operational employee wage and salary schedule.

Annual Evaluation of Position by: Director of Operations

Adopted: 3/12/86  
Revised: 5/19/93