

Job Title: Teacher, Special Education

Wage/Hour Status: Exempt

Reports to: Director of Special Education

Pay Grade: Teacher Salary Schedule

Dept./School: 18 PLUSS Program

Date Revised: 04/2024 **Duty Days:** 187

Primary Purpose

Provide comprehensive and specialized instruction to students in the 18 PLUSS Program ages 18-22 with special education eligibility. Instruction will be provided across all environments including the classroom, the community, and various job sites. The primary goal of the 18 PLUSS Program Teacher is to provide specialized instruction in an individualized program for students designed to help them fulfill their potential for intellectual, emotional, physical, and social growth and empower them to become productive members of their community.

Qualifications:

Education/Certification:

Bachelor's degree from accredited university

Valid Texas teaching certificate with required special education endorsements for assignments

Special Knowledge/Skills:

Knowledge of special needs of students in assigned area

Knowledge of Admission, Review, and Dismissal (ARD) Committee process and Individual Education Plan (IEP) goal setting process and implementation

General knowledge of curriculum and instruction

Knowledge of person-centered transition planning and community support knowledge of appropriate practices for working with adult students

Experience:

At least one year student teaching or approved internship

Major Responsibilities and Duties:

Align the major functions of the assignment with district goals such that all students succeed.

Instructional Strategies

- Collaborate with students, parents, and other members of staff to develop IEP through the ARD Committee process for each student assigned.
- Implement an instructional, therapeutic, or skill development program for assigned students and show written evidence of preparation as required.
- Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned.
- Participate in ARD Committee meetings on a regular basis.
- Conduct assessment of student learning styles and use results to plan for instructional activities.
- Present subject matter according to guidelines established by IEP.
- Employ a variety of instructional techniques and media to meet the needs and capabilities of each student assigned.
- Plan and supervise assignments for teacher aide(s) and volunteer(s).
- Plan and coordinate appropriate educational activities in the community setting

- Use technology in the teaching/learning process.

●

Student Growth and Development

- Conduct ongoing assessments of student achievement through formal and informal testing.
- Provide or supervise personal care, medical care, and feeding of students as stated in IEP.
- Be a positive role model for students; support the mission of the school district.

Classroom Management and Organization

- Create a classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
- Manage student behavior and administer discipline. This includes intervening in crisis situations and physically restraining students as necessary according to IEP.
- Consult district and outside resource people regarding education, social, medical, and personal needs of students.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Assist in selection of books, equipment, and other instructional materials.

Communication

- Establish and maintain open communication by conducting conferences with parents, students, principals, and other staff.
- Maintain a professional relationship with colleagues, students, parents, and community members.
- Use effective communication skills to present information accurately and clearly.

Other

- Participate in staff development activities to improve job-related skills.
- Keep informed of and comply with federal, state, district, and school regulations and policies for special education teachers.
- Compile, maintain, and file all physical and computerized reports, records, and other documents required.
- Attend and participate in a professional learning community as required.

Supervisory Responsibilities: Supervise assigned paraprofessional support staff.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Frequent standing, stooping, bending, kneeling, pushing, and pulling. Move small stacks of textbooks, media equipment, desks, and other classroom or adaptive equipment. May be required to lift and position students with physical disabilities; control behavior through physical restraint; and assist non ambulatory students. Exposure to biological hazards.

"

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved by _____

Date _____

Reviewed by _____

Date _____