

**GIFTED AND TALENTED TEACHER****Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

1. Bachelor's degree or higher from an accredited institution.
2. A valid Idaho Education Credential with a Gifted and Talented K-12 endorsement.
3. A minimum of three years' experience as a successful teacher in an elementary setting.
4. Skill in collaboration, research-based instructional strategies, and the analysis of data to improve student success.
5. Demonstrated ability to use current educational computer software.
6. Ability to work harmoniously with students, staff, parents, and the public.
7. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**Reports to:** GATE Coordinator and Federal Programs Director

**Supervises:** N/A

**Job Goals:**

To provide gifted students with advanced learning and enrichment activities, experiences, and opportunities in specifically designated areas of curriculum.

**Essential Duties and Responsibilities:**

1. Facilitate appropriate curricular activities with gifted students at the elementary level.
2. Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of students.
3. Develop reasonable rules for classroom behavior and procedure, and maintain order in the classroom in a fair and just manner.
4. Assist with curriculum development for gifted children.
5. Employ instructional methods and district-adopted materials that are most appropriate to the teaching assignment.
6. Assess the accomplishments of students on a regular basis and provide progress reports as required.
7. Maintain records for students placed in the GATE program.
8. Follow district guidelines for identifying gifted students.
9. Assist with professional development for elementary teachers and administrators.
10. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
11. Accept reasonable student supervision assignments that are necessary for the safe management of the program.
12. Provide a substitute teacher with lesson plans or complete directions to carry on the educational program when the teacher is absent.
13. Attend staff meetings as requested.
14. Conduct parent conferences and attend parent events as requested.

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15. Seek out opportunities for professional growth.
16. Maintain high standards of ethical behavior and confidentiality of student information.
17. Have regular and predictable attendance.

**Other Duties and Responsibilities:**

Perform all other duties as assigned.

**Terms of Employment:**

An employee working in this position shall, at all times, be subject to the direction of the persons to whom said employee has primary responsibility or said person's designee(s), and at all times shall be subject to the rules, regulations and policies of the District as promulgated by the Board of Trustees. Each employee shall be held responsible for having knowledge of said School District rules, regulations and policies.

This position shall be for One Hundred Ninety (190) days per year. Salary will be in accordance with the placement on the Certified Salary Schedule commensurate with years of experience and education. All terms of employment may be subject to change, as recommended by administrative staff or as directed by the Board of Trustees.

**Evaluation:**

Performance of this position will be evaluated annually by the Special Services Director or designee in accordance with provisions of the negotiated master agreement and board policy.

**Physical Demands/Work Environment:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; stand; walk; have sufficient hand, arm, and finger dexterity; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 25 pounds. The employee may also be required to drive an automobile on an occasional basis.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee may occasionally be exposed to outside weather conditions. The noise level in the work environment is usually moderate.

Reviewed \_\_\_\_\_ Revised 4/21/17

Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

**NOTES:**

*All certificated and non-certificated employees and other individual are required to undergo a criminal history check and submit to fingerprinting. Any applicant convicted of any of the felony crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.*

Legal Reference: I.C. § 33-512 Governance of Schools  
I.C. § 33-1210 Information on Past Job Performance