

# Job Description

Blue Valley School District

## Music Therapist

### Purpose Statement

The job of Music Therapist is done for the purpose/s of using music as part of an integrative course of therapy to improve the client's social, emotional, physical and/or cognitive abilities.

### Essential Functions

- Provide therapy services, including evaluation and treatment, through direct, collaborative, and consultative sessions.
- Develop treatment plans according to IEP goals.
- Consult with staff and parents regarding music therapy techniques and materials needed for IEP goal attainment.
- Assist teachers, parents, and other IEP team members to understand goals and how to implement skills and strategies in other relevant contexts.
- Analyze student progress and document outcomes on progress reports.
- Participate in eligibility, IEP, and Review of Existing Information meetings. Consult with IEP team members regarding topics such as draft IEPs, student strengths, current function, proposed goals, and treatment services changes.
- Collaborate with special education teachers regarding proposed changes to IEP goals/benchmarks.
- Communicate with staff and parents through emails and calls so that all relevant parties remain apprised of treatment goals, meetings, and progress.

### Other Functions

- Performs other related duties as assigned.

### Job Requirements: Minimum Qualifications Skills, Knowledge and Abilities

SKILLS are required to perform multiple tasks with a need to routinely upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: verbal and written communication; maintenance and use of equipment needed for music therapy strategies; operating standard office equipment including using pertinent software applications, preparing and maintaining accurate records; and using district approved crisis intervention techniques.

KNOWLEDGE is required to perform algebra and/or geometry; read a variety of manuals, write documents following prescribed formats, and /or present information to others; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: current music therapy treatment interventions for the educational setting; stages of child development/behavior and learning styles; abnormal development and health standards and hazards; age appropriate student activities; safety practices and procedures; conflict resolution; and crisis de-escalation techniques.

ABILITY is required to schedule activities and/or meetings; routinely gather, collate and/or classify data; and use job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using defined methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with job-related data; and utilize a variety of job-related equipment. Independent problem solving is required to analyze issues and create action plans. Problem solving with data requires independent interpretation; and problem solving with equipment is moderate to significant. Specific ability based competencies required to satisfactorily perform the functions of the job include: monitoring progress; adapting to changing work priorities; communicating with diverse groups; building effective

relationships; maintaining confidentiality; preparing and maintaining accurate records; setting priorities and working within time constraints; working individually and as part of a team; and working with constant interruptions.

**Responsibility**

Responsibilities include: working independently under broad organizational guidelines to achieve unit objectives; providing information and/or advising others; utilization of resources from other work units may be required to perform the job's functions. There is a continual opportunity to significantly impact the organization's services.

**Work Environment**

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 20% sitting, 35% walking, and 45% standing. The job is performed under conditions with exposure to risk of injury and/or illness.

**Experience:**

**Education:** Bachelor's degree in Music or Recreation Therapy.

**Equivalency:**

**Required Testing**

**Certificates and Licenses**

National Board of Music Therapists Certification  
American Music Therapy Association Certification

**Continuing Educ./ Training**

**Clearances**

Criminal Justice Fingerprint/Background Clearance  
Kansas Certification of Health

**FLSA Status**

Exempt

**Approval Date**

**Salary Grade**