

Cafeteria Substitute Call-In Job Description

Title: Substitute Call-In for Food Service

Work Year: Will work at Bloom or Bloom Trail depending on need

Hours: 9: 30 am to 2: 30 pm

Reports to: District Director of Food Services

Qualifications:

1. Must have ANSI Accredited Food Handler Certification for the State of Illinois

Responsibilities and Duties Include, but are not limited to:

1. Maintain work area in a clean, neat and orderly manner.
2. Maintain a positive approach and work cooperatively with others.
3. Demonstrate a constructive response to criticism.
4. Work with others as a team.
5. Must possess time management skills.
6. Delivers lunch to Alternative School District 206.
7. Serves students lunch and/or scan ID's.
8. Practice good handwashing and personal hygiene including wearing clean uniforms, covering hair and using gloves properly.
9. Prepare and assemble food according to the menu of the day.
10. Serve food in the correct portion size, presented in an attractive manner during all lunch periods.
11. Wash dishes or dry dishes according to standards with chemical usage.
12. Cashier on student line, handing out condiments, etc., logging counts for student means or scanning student id cards and putting money on student accounts.
13. Washing and sanitizing student lines after meal service.
14. Wash and sanitize lunchroom tables daily.
15. Administrative duties.
16. Duties as assigned.