AUSTIN ISD
JOB DESCRIPTION

JOB TITLE:	**SUMMER SCHOOL MENTOR TEACHER**			FLSA STATUS:	**EXEMPT**
PAY GRADE:	**SS RATE**	DUTY DAYS:		DATE REVISED:	**02/18/2025 HC**
FUNDING SOURCE:	**THIS POSITION IS FOR SUMMER SCHOOL ONLY.**				

MINIMUM QUALIFICATIONS

A Bachelor's Degree from accredited college or university is required. A Valid Texas Teacher Certificate appropriate for the level and/or subject area of assignment is required. Demonstrated competency in the core academic subject area assigned is required. Only current AISD employees will be considered for this position.

SKILL REQUIREMENTS

This position requires knowledge and skill in the use of personal computers (Word, Excel, etc.).

JOB PURPOSE AND RESPONSIBILITIES

This position supports the teachers with a focus on providing instruction for students in grades 6-8. The mentor teacher will attend staff meetings and trainings held by the District and campus administrator.

OTHER DUTIES AS ASSIGNED

Perform other related duties as assigned; however, all employees are expected to comply with lawful directives in rare situations driven by need where a team effort is required.

PHYSICAL EFFORT AND WORK ENVIRONMENT:

Work is generally performed in a standard office environment with no unusual physical demands or exposure to hazardous situations. This position may involve rare exposure to blood or body fluids. Regular attendance is required for this position.

PERSONAL WORK RELATIONSHIP

This position works under the general supervision of the summer program principal.

I have read & acknowledge the job description above.

Employee Signature:		Date:	