

Plumber Journeyman (Day Shift)

Job Title:	Plumber	Exemption Status/Test:	Nonexempt
Reports to:	Craft Foreman, Director of Maintenance, and Executive Director of Maintenance	Date Revised:	9/14/2016
Dept./School:	Maintenance Department/ Aldine Meadows Complex	Pay Grade:	5311A
Appointed By:	The Superintendent of Schools	Calendar Days:	256

Primary Purpose:

Under general supervision, maintain the flow and drainage of water, air, and other gases by assembling, installing, and repairing pipes, fittings, and plumbing fixtures districtwide. Maintain and provide for the safe condition and operation of all plumbing systems in district facilities.

Qualifications:

Education/Certification:

High School Diploma or GED

Texas journeyman plumber's license

Backflow license preferred; or must attain license within 6 months of employment (district provides support for certification efforts)

Clear and valid Texas Driver's License

Eligible for coverage under the district's vehicle insurance program

Special Knowledge/Skills:

Ability to read, write, speak, and understand the English language

Knowledge of plumbing repairs, maintenance, and installation techniques

Knowledge of plumbing codes

Ability to read and interpret blueprints, diagrams, schematics, and written reference material

Ability to read and understand instructions for maintenance and safety procedures

Ability to perform mathematical calculations

Ability to diagnose and resolve problems

Ability to meet and work with people in a positive and helpful manner

Major Responsibilities and Duties:

Maintenance and Repair

1. Assemble, install, maintain, and pressure test all pipes, fittings, and fixtures of heating, water, drainage, sprinkler, and gas systems according to specifications and plumbing codes.
2. Detect needed repairs on buildings, grounds, and equipment following established inspection procedures. Determine sources of plumbing malfunctions and complete repairs as indicated or according to work orders.
3. Install and repair pipes, fittings, valves, fixtures, and plumbing system equipment including sinks, commodes, and water heaters. Install and repair kitchen equipment such as gas stoves and dishwashers.

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4. Receive and complete work orders. Select material and hardware and make time and materials estimates. Maintain accurate records on material and labor used.
5. Inspect jobs upon completion and ensure areas are clean.
6. Work with building principals and supervisors to complete projects.
7. Respond to emergency calls as needed.
8. Attend training classes and seminars as directed.
9. Follow District Policy, Administration Guidelines, and Employee Handbook/Supplement directives.
10. May be required to adjust schedule to meet work load demands.
11. Perform other duties as assigned.

Safety

12. Maintain inventory of district-owned tools, equipment, and materials. Perform preventive maintenance on tools and equipment and ensure that equipment is in safe operating condition.
13. Follow established safety procedures and techniques to perform job duties including lifting and climbing. Operate tools and equipment according to established safety procedures.
14. Correct unsafe conditions in work area and promptly report any conditions that are not immediately correctable to supervisor.

Supervisory Responsibilities:

None

Evaluation:

The Plumber's evaluation is a responsibility resting with the Executive Director of Maintenance. An evaluation shall be completed in writing at least once during the course of the school year.

Salary:

As approved by the Board of Trustees

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Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Plumbing tools and equipment including pipe bender, propane torch; hand tools; power tools; heavy equipment including forklift, trencher, backhoe; light truck or van; computer

Posture: Frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting; work in tiring and uncomfortable positions

Motion: Frequent walking, climbing stairs/ladders/scaffolding, grasping/squeezing, wrist flexion/extension, and overhead reaching; frequent driving

Lifting: Heavy lifting and carrying (45 pounds and over) on a daily basis

Environment: Work outside and inside, on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and fumes, noise, vibration, and electrical hazards; work around gas lines; work around machinery with moving parts; may work in tight or enclosed spaces; may work alone; regularly work irregular hours; occasional prolonged hours; frequent districtwide travel

Mental Demands: Maintain emotional control under stress

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by

Date

Received by

Date



9/6/17