

Speech-Language Pathologist Assistant

Job Title:	Speech-Language Pathologist Assistant	Wage/Hour Status:	Exempt/Professional
Reports to:	Principal under the direction of licensed supervisor	Date Revised:	10/23/2015
Dept./School:	Assigned Campus	Pay Grade:	SPLIC Calendar Days: 187
Appointed By: The Superintendent of Schools for a term of one year and the contract will be considered for recommendation by the Board of Trustees at the regular April/May meeting each year			

Primary Purpose:

Provide speech-language pathology services to students as directed by a supervising State Board of Examiners for Speech-Language Pathology and Audiology (SBESPLA) licensed Speech-Language Pathologist.

Qualifications:

Education/Certification:

Bachelor's degree in speech-language pathology or communicative science and disorders from an accredited college or university
Texas license as Speech-Language Pathology Assistant

Special Knowledge/Skills:

Strong communication, organizational, and interpersonal skills
Knowledge of speech-language disorders and conditions
Knowledge of habilitation and rehabilitation of speech, language and hearing disorders

Experience:

Fifty hours of clinical observation and assisting experience as required for licensure

Major Responsibilities and Duties:

Therapy

1. Conduct speech, language, and hearing screening as directed by the supervising licensed speech-language pathologist.
2. Implement the treatment program or the individual education plan (IEP) as designed by the supervising licensed speech-language pathologist.
3. Conduct carry-over activities to transfer a student's newly acquired communication ability to other contexts and situations.
4. Represent speech pathology at the admission, review, and dismissal (ARD) Committee as directed by the supervising speech-language pathologist.
5. Conduct observations and prepare clinical materials.

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Consultation

6. Work with classroom teachers to implement classroom activities to improve communication skills of students.

Student Management

7. Create an environment conducive to learning and appropriate for maturity level and interests of students.
8. Establish control and administer discipline according to the Student Code of Conduct and student handbook.

Program Management

9. Compile, maintain, and file all reports, records, and other documents required including maintaining clinical records in accordance with federal and state laws and regulations.
10. Comply with policies established by federal and state laws, State Board of Education rule, and board policy. Comply with all district and campus routines and regulations.

Professional Growth and Development

11. Participate in staff development activities to improve job-related skills.
12. Attend and participate in regularly scheduled speech therapy meetings and serve on staff committees as required.

Other

13. Perform other tasks and assumes such responsibilities as may be assigned by the school principal and the Superintendent of Schools.

Supervisory Responsibilities:

None

Evaluation:

Speech-Language Pathology Assistants will be evaluated by their administrator using Aldine ISD's Invest appraisal system earning one of the following levels of job performance:

- Highly Effective
- Effective
- Needs Improvement
- Ineffective

Salary:

As approved by the Board of Trustees

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Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Standard testing equipment; standard office equipment including computer and peripherals

Posture: Frequent sitting, kneeling/squatting, bending/stooping, pushing/pulling, and twisting

Motion: Frequent walking, grasping/squeezing, wrist flexion/extension

Lifting: Regular light lifting and carrying (under 15 pounds), occasional heaving lifting (45 pounds or more) and positioning of students with physical disabilities; controlling behavior through physical restraint; assisting non-ambulatory students

Environment: Exposure to biological hazards, bacteria, and communicable diseases; may require districtwide travel

Mental Demands: Work with frequent interruptions; maintain emotional control under pressure

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by

Aana P. Homy

Date

3/28/17

Received by

W. Benberg

Date

3/28/17