

Elementary Music Teacher

Job Description



Job Title:	Elementary Music Teacher	FSLA:	Exempt
Reports to:	Campus Principal / Director of Performing Arts	Pay Grade:	Teacher Scale
Dept./School:	Assigned Campus	Calendar Days:	187
Contract:	Probationary/Term	Revised:	5.5.2024

Primary Purpose

The Elementary Music Teacher provides students with appropriate learning activities and experiences in the music subject area assigned to help them fulfill their potential for intellectual, emotional, physical, and social growth, and enables students to develop competencies and skills to function successfully in society.

Qualifications

Education/Certification:

- Bachelor's degree from an accredited college or university
- Valid Texas teaching certificate in Music for grade level of assignment (TAC 231.93)

Special Knowledge/Skills:

- Knowledge of overall operation of musical performances, facilities, and equipment
- Knowledge of choir Texas Essential Knowledge and Skills
- Knowledge of state, TMEA, and UIL rules and policies governing music instruction
- Ability to manage budget and personnel
- Ability to instruct students and manage their behavior
- Ability to interpret data
- Strong communication, public relations, and interpersonal skills

Major Responsibilities and Duties

Instructional Strategies

1. Develop and implement lesson plans that fulfill the requirements of the district's music curriculum program and show written evidence of preparation as required. Prepare lessons that reflect accommodations for differences in individual student differences, committed to the premise that all children can learn
2. Plan and use appropriate instructional and learning strategies, activities, materials, equipment, and technology that reflect understanding of the learning styles and needs of student's assigned and present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations
3. Assess student-learning styles and use results to plan instructional activities
4. Work cooperatively with special education teachers to modify curricula as needed for special education students according to guidelines established in Individual Education Plans (IEP)
5. Work with other members of staff to determine instructional goals, objectives, and methods according to district requirements
6. Plan and assign work to instructional aide(s) and volunteer(s) and oversee completion

Student Growth and Development

Elementary Music Teacher Job Description



7. Conduct ongoing assessment of student achievement through formal and informal testing, adjusting instructional methods as necessary to have a positive impact on student achievement
8. Assume responsibility for extracurricular activities as assigned, sponsor outside activities approved by the campus principal
9. Be a positive role model for students; be professional in appearance, in manner, and in attitude; and support mission of school district

Classroom Management and Organization

10. Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students
11. Manage student behavior in accordance with Student Code of Conduct and student handbook
12. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities
13. Assist in selecting books, equipment, and other instructional materials, identifying and using community resources consistent with the objectives of the class
14. Compile, maintain, and file all reports, records, and other documents required

Communication

15. Establish and maintain a professional relationship and open communication with parents, students, colleagues, and community members
16. Demonstrate consistent loyalty to district, school, colleagues, and profession, being highly positive and supportive in staff relationships

Professional Growth and Development

17. Participate in staff development activities to improve job-related skills
18. Attend and participate in faculty and professional learning community (PLC) meetings and serve on staff committees as required
19. Actively pursue a long-range program of professional growth; continually seeking self-improvement

Other

20. Comply with state, district, and school regulations and policies for classroom teachers
21. Assume other duties as assigned by the principal and the Superintendent of Schools

Supervisory Responsibilities

Direct the work of instructional aide(s)

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Evaluation

The Elementary Music Teacher will be evaluated by their campus administrator using the T-TESS appraisal system.

The Aldine ISD Performing Arts Evaluation will assess individual teacher growth and achievement through:

- Student participation in a choir and/or Orff program at their designated campus
- Assisting in the retention of students being retained in fine arts courses as they move to middle school
- Classroom and District formative and summative evaluations

Evaluation Checkpoints will be completed by the teacher, Performing Arts Director and Designated Campus Administrators in BOY, MOY, and EOY time frames.

Work Environment

- **Tools/Equipment Used:** Personal computer and peripherals; standard instructional equipment; automated external defibrillator (AED)
- **Posture:** Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting
- **Motion:** Frequent walking
- **Lifting:** Regular light lifting and carrying (less than 15 pounds); may lift and move textbooks and classroom equipment
- **Environment:** Work inside, may work outside; regular exposure to noise
- **Mental Demands:** Maintain emotional control under stress; work prolonged or irregular hours

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.