

# A.E.R.O.

## *SPECIAL EDUCATION COOPERATIVE*

Dr. Bill Roseland  
Executive Director

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### **Job Description**

TITLE: General Music Teacher

#### QUALIFICATIONS:

- Current Illinois Professional Educator License Endorsements in one or more of the following: LBS I,
- Elementary Self-Contained General Education (K-9), Secondary Education (6-12), Endorsement in Music
- Such other alternatives to these qualifications as the Board may accept.

REPORTS TO: Assistant Director of Curriculum, Instruction, and Professional Development

ESSENTIAL FUNCTION: The essential functions of this position include, but are not limited to advocate for all learners, focus on academic achievement, and build on student successes by committing to continuous instructional improvement and providing an environment that supports the social development of all students.

#### RESPONSIBILITIES:

##### A. General Responsibilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

#### **Planning and Preparation**

1. Demonstrate knowledge of content and pedagogy
2. Plan and instruct general music curriculum to EC-Post High School grade in alignment with the Illinois Arts Music Standards (approved by the Illinois State Board of Education)

3. Evaluate each student's musical growth and contribution to the performance of the group that allows everyone to contribute through multiple modalities of communication and expression
4. Plan and coordinate musical programs, such as music ensembles, for school and community
5. Demonstrate knowledge of child growth and development, especially of characteristics of students/children in the age group assigned.
6. Set appropriate instructional goals.
7. Design coherent instruction based on district learning targets, the primary function of this position and student data.
8. Design formative and summative assessments that measure student performance based on established learning targets.
9. Demonstrate a basic understanding and knowledge of current technology that is incorporated as a natural instructional tool, in constant use.
10. Assure that the students always have the appropriate supplies available to perform the tasks required in the various modules.
11. Maintains care/responsibility for school-owned music, musical instruments, and equipment to prevent loss or abuse.
12. Communicates effectively with AERO administration regarding musical program evaluation, events coordination, and fine arts budgetary needs

### **Classroom Environment**

1. Create an environment of respect and rapport.
2. Establish a culture for learning.
3. Manage classroom procedures.
4. Manage student behavior.
5. Organize the physical environment to promote learning.

### **Instruction**

1. Implement instruction planned in accordance with Section 1.
2. Communicate with students.
3. Use appropriate questioning and discussion techniques.
4. Engage students in learning.
5. Use assessment information to drive instructional decision making.
6. Demonstrate flexibility and responsiveness.

**Professional Responsibilities**

1. Reflect on teaching.
2. Maintain accurate records.
3. Communicate with families.
4. Participate in a professional learning community.
5. Grow and develop professionally.
6. Demonstrate professionalism in behavior and dress.
7. Attend meetings, serve on committees, and perform such other duties and assume other responsibilities as may be assigned by the Principal or his/her designee in accordance with the labor agreement and the Board of Education.
8. Have regular attendance and infrequent absences.

**Evaluation**

Evaluated by Executive Director or designee in accordance with the provisions of Board policy on evaluation and current Collective Bargaining Agreement between Governing Board A.E.R.O. Special Education Cooperative and A.E.R.O. Education Association Illinois Education Association - NEA