

CHAMPAIGN COMMUNITY UNIT SCHOOL DISTRICT NO. 4
Champaign, Illinois

Title: Magnet Teaching Specialist & Coach

Qualifications:

1. Illinois Professional Educator License with general education endorsement
2. Minimum of five (5) years successful classroom teaching experience
3. Successful experience working with diverse student populations and with using a variety of resources to meet student needs
4. Well versed in effective, research-based instructional strategies
5. Can effectively model, observe, and conference with colleagues
6. Knowledge of adult learning theory and its application to practice
7. Knowledge of data collection, analysis, and usage to ensure high fidelity implementation of instruction and intervention
8. Master's Degree or National Board Certification (preferred)
9. Successful teaching experience with the building's magnet theme (preferred)

Reports To: Building Principal

Supervises: Teacher Aides & Volunteers, as appropriate

Objective: To work as a colleague with faculty and staff to support student learning of magnet-related subject matter and skills that will contribute to their development as mature, able, and responsible men and women.

Performance Responsibilities:

I. INSTRUCTIONAL COACHING

- A. Gathers and provides resources for teachers to support the implementation of the magnet instructional program
- B. Conferences with and sets individual goals with teachers
- C. Co-plans/co-teaches, models and demonstrates lessons, and engages in side-by-side coaching
- D. Conducts classroom observations with the purpose of providing instructional support and program improvement
- E. Has knowledge of designing performance assessments and provides guidance to teachers in the development of performance assessments
- F. Assists teachers in gathering and interpreting student assessment data in order to differentiate within the classroom and to inform instructional practice
- G. Provides staff development focused on effective instructional strategies and data-based decision making support to teams, as well as to small and large groups
- H. Assists in organizing and arranging classrooms that facilitate learning
- I. Assists teachers in creating a classroom culture and climate that is conducive to student engagement and learning
- J. Models and demonstrates effective classroom management strategies and techniques
- K. Maintains the confidence and privacy of individual teachers
- L. Advocates for and spotlights growth and success of best practices

II. INSTRUCTIONAL PRACTICE

- A. Works with regular classroom teachers to develop or modify magnet theme-related curriculum materials and instructional approaches to meet the needs of all students
- B. Provides direct instruction to students in the magnet theme area
- C. Adjusts instruction in response to student needs
- D. Makes appropriate and effective use of technology as a part of the instructional process
- E. Develops and uses a plan of instruction that is in accordance with the District-adopted curriculum and the magnet theme
- F. Uses a variety of instructional strategies to accommodate individual differences

- G. Facilitates learning experiences that make connections to other content areas and to life and career experiences
- H. Uses strategies and techniques for meaningful inclusion of all students
- I. Uses ongoing formative and summative assessment results to determine student learning needs and develop appropriate instructional strategies
- J. Uses assessment practices that reflect the diverse needs and circumstances of students
- K. Implements District assessments with fidelity
- L. Establishes standards and expectations for student behavior and uses effective behavior management strategies
- M. Organizes and arranges the classroom to facilitate learning and minimize student disruption
- N. Encourages students to be self-disciplined and uses effective methods for teaching social skill development in all students
- O. Paces instruction to maximize learning and avoid disruptions
- P. Models effective strategies to convey ideas, information, and questions
- Q. Communicates student progress and other information with students, families, and administration in a regular, timely fashion

III. CURRICULUM & PROGRAMMING

- A. Participates on the site-based curriculum development team to align the curriculum to the school's particular theme and program
- B. Demonstrates knowledge of the magnet theme in developing curriculum materials
- C. Participates in all school-based magnet planning and grant evaluation activities
- D. Participates on relevant committees to ensure continuity of magnet programming across the building
- E. Meets regularly with the Principal to discuss the professional learning needs of the building and how these relate to student learning needs and District initiatives
- F. Researches and understands effective, high yield strategies that impact student achievement for high performing/underrepresented groups
- G. Actively participates in professional growth opportunities

Terms of Employment: Wages, hours, and terms and conditions of employment as stipulated in the collective bargaining agreement with the Champaign Federation of Teachers (CFT)

Evaluation: Performance will be evaluated in accordance with the District's plan for evaluation of Instructional Specialists

FLSA Status: Exempt

Status: Created April 18, 2012
Last Revised (with CFT input and consent) December 6, 2017