

# VACANCY NOTICE

**Position:** English Language Teacher (Bilingual TBE Preferred)  
Howard B. Thomas Grade School  
2024-2025 School Year

**Apply to:** Victoria Shadel  
Director of EL Services  
P.O. Box 396  
Burlington, IL 60109

**Application Deadline:** Until Filled

**Applicants should supply the following materials via email to:**

**Internal via** [victoria.shadel@central301.net](mailto:victoria.shadel@central301.net)

1. Letter of Interest
2. Resume – one page

**External via** [www.teachinkane.org](http://www.teachinkane.org)

1. Completion of KCHRC online application
2. Formal letter of Application
3. Personal Resume
4. Letters of Recommendation (3)
5. Transcripts
6. Copy of appropriate certificate(s)

## General Information:

Central 301 is seeking applicants for a full time English Language teacher position at Howard B. Thomas Grade School beginning with the 2024-2025 school year. Applicants must have a professional educator license and appropriate endorsements. Bilingual certification preferred.

## Salary and Benefits:

- 12 sick and 3 personal days per year
- Medical, dental, vision, and life insurance
- Further details regarding benefits can be found in the [Teacher/Board Master Contract](#)
- Please see the [2024-2025 Teacher Salary Schedule](#) for salary information