## Oak Park & River Forest High School District 200

POSITION: Temporary Summer Engineer

SHIFT: 2:00 pm – 10:00 pm, Tuesday - Saturday

TERMS: Summer Only - June 2, 2015 – August 15, 2015

SALARY: Engineer's Rate per Collective Bargaining Agreement

## **Duties include, but are not limited to:**

- Help to replace the HVAC filters
- Clean ductwork
- Checking fire alarm system, checking pools, securing exterior and interior doors, making outside rounds of building.
- Checking in guard service personnel, issuing keys and police radio to guards, carrying personal police radio in case of emergency.
- Maintenance duties as assigned, including preventive maintenance on exhaust fans, small plumbing jobs, shutdown of equipment, etc.
- Handling of July 4<sup>th</sup> activities.
- Other duties as assigned.

\* Please note that NO vacation time is permitted during this summer period due to project deadlines. \*

Human Resources 3/5/2015